

Jefferson County Education Service District

Board of Directors' Meeting

Minutes: September 6, 2017

1. **CALL TO ORDER / FLAG SALUTE.** Chair Lindsay Foster-Drago called the regular meeting of the Jefferson County ESD Board to order at 6:15 p.m. at the Jefferson County ESD Office in Madras. Superintendent Ken Parshall and all other Board members, Lola Hagman, Dani Cowdrey, Marie Glenn, Daniel Petke, Kathy Marston and Joan Starkel were present. Also attending were CFO Martha Bewley and IT Director David Hicks and IT Administrator Jay Patrick.
2. **ADOPTION OF AGENDA.** Kathy Marston moved and Lola Hagman seconded a motion to adopt the agenda as presented. Motion carried. (7-0)
3. **SUPERINTENDENT AND BOARD HIGHLIGHTS.**
 - Superintendent Parshall told of school starting for Culver School District yesterday and for Jefferson County 509-J today. He has asked administrators to use their judgment for allowing outside physical education and play time while the air quality remains poor due to smoke from wildfires in the region.
 - Professional Learning Communities are being established among teachers to allow for collaboration with others teaching at the same level during the 90-minute late start Mondays throughout the school year. Lola Hagman reported Culver teachers are excited to work with 509-J teachers to ensure continuity.
 - Superintendent Parshall was glad to start the year early in August at Warm Springs K-8 with a Federal Learning Grant. Other 509-J schools started in September. David Hicks reported the early start at Warm Springs K-8 and Black Butte schools helped to lessen the usual September simultaneous start-up needs for IT services at other schools starting in September by about one-third or more.
 - Superintendent Parshall reviewed information he learned at the Statewide ESD meeting he attended in August. Talk continues about collaboration and joining forces to get support for creating networks among ESDs. The largest ESDs are vying to provide leadership through a grant. The Regional Governance Council will provide more information tomorrow morning. Most projects available address school improvement.
 - OSBA Convention. There is \$6,000 budgeted for attendance at the Annual OAESD statewide meeting and OSBA Conference November 9th-12th. Lola Hagman, Marie Glenn, and Daniel Petke expressed interest in attending. Superintendent Parshall will attend the State meeting for the ESD. Registration and reservations for Superintendent Parshall will be made through 509-J for the OSBA Conference. Dani Cowdrey is tentatively considering attending.
4. **HEARING OF CITIZENS, DELEGATIONS OR STAFF MEMBERS.** No comments.
5. **CONSENT AGENDA.** The Board reviewed the minutes of August 2, 2017 and list of bills. The minutes were corrected to add "B" to Black Butte and remove the reference to a 3-month contract for Cindy Stanfield. Marie Glenn asked that Martha Bewley give an overview of the financial report. The JCESD will have \$87,000 more than budgeted for 2017-18 and therefore the JCESD should have no need to draw from reserves. Superintendent Parshall explained that OSBA policy and OSBA legal departments met to review the FMLA/OFLA policy and administrative rules resulting in edits to the policy and administrative regulations proposed to all school districts in Oregon. Administrative Rule GCBDA/GDBDA—AR(1) was presented for a second reading. **Dani Cowdrey**

moved that the Board approve the consent agenda. Kathy Marston seconded the motion which passed unanimously. (7-0)

6. **APPROVAL OF OSBA CONVENTION ATTENDEES.** Marie Glenn moved that all Board members showing interest in attending the OSBA Convention in November be approved. Dani Cowdrey seconded the motion which passed unanimously (7-0).
7. **PERSONNEL.** No action or reports.
8. **ESTABLISH WORK SESSION FOR BOARD GOAL SETTING ON OCTOBER 4TH.** A one-hour work session to discuss goal setting was proposed to begin at 5:00 p.m. with soup as a light meal. The session will be followed by the regular monthly meeting at 6:00 p.m. **Lola Hagman moved that the Board set October 4th at 5:00 p.m. as a work session for goal setting. Marie Glenn seconded the motion which was approved unanimously. (7-0)**
9. **EXECUTIVE SESSION.** The Board met in closed session from 6:46 p.m. to 6:53 p.m. in accordance with ORS 192.660 (2)(d) regarding employment negotiations with the Cascade Bargaining Council.
10. **ADJOURNMENT.** Board members were asked to contact Cindy Stanfield if they wish to attend the OSBA Regional meeting in Redmond on October 18 to RSVP. There being no further business the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Cindy Stanfield, Executive Assistant

Draft minutes to be presented at the October 4, 2017, meeting for approval.

Lindsay Foster-Drago, Board Chair

Ken Parshall, Superintendent