



Jefferson County Education Service District
295 SW Buff Street
Board of Directors Meeting Minutes
February 7, 2018, 6:00pm



ATTENDANCE: Chair Lindsay Foster-Drago; and Board members: Marie Glenn; Dani Cowdrey; Lola Hagman; Joan Starkel and Daniel Petke (ran late); Board Advisory Member: Barbara Ibrahim. Staff members present: Superintendent Ken Parshall, David Hicks (IT), Jay Patrick, (IT) Barbara Garland (Special Programs), and Tessa Bailey, Executive Assistant.

ABSENT: Kathleen Marston, Board member; and Martha Bewley, CFO

CALL TO ORDER/FLAG SALUTE:

The meeting was called to order at 6:01pm by Chair Lindsay Foster-Drago

ADOPTION OF AGENDA:

Marie Glenn moved to adopt the agenda as presented – **Approved 5/0** (*one board member was late to meeting*).

INFORMATION AND UPDATES:

Marie Glenn & Superintendent Parshall reported on the OAESD Governance Council meeting (see packet) that took place on February 1, 2018. - Summarized:

- Legislative Committee Priorities
- 2018-19 Budget Recommendations
- Communication Planning / “Branding” draft [Legislative; partnerships & re-branding]
- Network Activities – HDESD was funded a grant in support of Bend/LaPine; Multi-tiered system support grants; chronic absenteeism. Educator advancement piece – regional support of professional development; sounds like distribution will be State-wide. [Harney county – software program for attendance.]
- Spring Conference – **May 17 & 18**, at Eagle Crest Resort... Thursday (10-11:30am; noon-6pm) & Friday (7:45am-1:00pm).

ESD 2018/19 Local Service Plan – status update. Black Butte took action and approved the JCESD 2018-2019 Local Service Plan. Ashwood & Culver have it on their agenda’s on Valentine’s Day - Wednesday, February 14th.

ESD Survey – David Hicks presented a draft JCESD Performance Measures and Needs Assessment. Discussion took place regarding the needs assessment considering the various options, questions and the constituents that may not even be aware of the

services that we provide. Also discussion took place as to who we are targeting with the survey – who will be answering the survey on behalf of the district.

Behavioral ~~issues are~~ program is a topic of concern; discussion took place regarding how that may be addressed in the survey. Superintendent Parshall noted this is a 'draft' and will research it more and bring it back to the group.

Board Calendar change– proposed draft calendar was presented. Mr. Parshall explained about the Collaboration Grant and their required conference for a leadership team from the grant design team to attend in San Francisco (2018 Carnegie Foundation Summit) the first week of April; therefore, the request is made to change our meeting date to the following week in April. It was discussed that it would also change the date of the budget committee meeting.

Discussion took place regarding schedules, whether the board would have enough for a quorum and it was agreed to add to the list of action items this evening for the changed board meeting date to take place on **April 12, 2018** and to provide the board with an updated Budget calendar.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS – *The Board of Directors reserves this time for citizens to speak to the Board on concerns printed on the agenda. After concerns are heard regarding agenda topics, the Board will hear concerns concerning items not on the printed agenda. The Board does not take action under this agenda item. Citizen concerns may be placed on a future agenda for discussions and actions. - No comments.*

Governing body reviewed bills.

ACTION ITEMS/ CONSENT AGENDA:

Approval of **January 3, 2019** Meeting minutes

Review of Bills

January Financials

Daniel Petke moved to approve the consent agenda – **Approved 6/0.**

Date change on board calendar – April 12, 2018 @6:00pm [Budget Committee at 5pm & Board Meeting @6pm]

Dani Cowdrey – motioned to change the date of the board and budget committee meetings from April 4th to Thursday, April 12, 2018. – **Approved 6/0.**

Reminders:

JCSD 2018-2019 Local Service Plan was presented at Ashwood & Culver Board meetings,

Wednesday, February 14, 2018

2018-19 Local Service Plan due by **Thursday, March 1, 2018**

Next meeting, **Wednesday, March 7, 2018**

Chair Lindsay Foster-Drago adjourned the meeting at 7:05pm.

DRAFT to Board for Approval at next meeting:
March 7, 2018

Tessa Bailey, Executive Assistant

Lindsay Foster-Drago, Board Chair

Ken Parshall, Superintendent

Date

Date