



Jefferson County Education Service District
295 SW Buff Street
Board of Directors Meeting Minutes
March 7, 2018 - 6:00pm



ATTENDANCE: Chair Lindsay Foster-Drago, Kathleen Marston, Marie Glenn, Joan Starkel, Vice-Chair Lola Hagman, and Dani Cowdrey (came in late); Superintendent Ken Parshall, Executive Assistant Tessa Bailey; Other Employees: Barbara Garland, Martha Bewley and Jay Patrick.

ABSENT: Daniel Petke, board member.

CALL TO ORDER/FLAG SALUTE:

The meeting was called to order at **6:01pm** by Chair Lindsay Foster-Drago

ADOPTION OF AGENDA:

Kathleen Marston moved to adopt the agenda as presented – **Approved 5/0** (*one member late*)

INFORMATION / REPORTS / UPDATES & DISCUSSION

Superintendent Ken Parshall reported to the Board that all component districts (including: Ashwood, Culver, Black Butte and Jefferson County) have adopted our 2018-2019 Local Service Plan and thanked board members (Lindsay & Lola) who accompanied him to the board meetings in Culver and Ashwood.

Superintendent Parshall also informed the board that the ESD Survey that the board discussed in previous meeting will be sent out sometime in April ~~to include the behavioral program questions.~~

Superintendent Parshall thanked Tessa for preparing a 2017-2018 Year-In-View JCESD Board Calendar to present to the board members for personal reference- for board meeting and budget committee meeting dates.

Superintendent Parshall thanked Barbara Garland for the reminder about the Steve Rankin scholarships that come out in the Spring. He explained that in the past our board has been involved in the process but not sure of the extent and proposed that we send out invitations to apply in March (before Spring Break) and have them due sometime in April and then we have a committee that comes together to review those applications – the board can appoint some volunteers and bring back suggestions or recommendations to the board from the committee. Superintendent Parshall admitted that he is not

familiar with the past approval process but he is proposing this based on his work experience.

Board Member Marie Glenn explained what they (the ESD Board) has done in the past was all of the board members read the applications and then came together (they met for half an hour - early before the board meeting) and the board as a whole gave their input; she stated they come prepared (as they read the applications prior to the meeting) and the process didn't take very long at all. Discussion continued regarding the application review process. Superintendent Parshall suggested that we make it a work session after the May 2nd board meeting.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS – *The Board of Directors reserves this time for citizens to speak to the Board on concerns printed on the agenda. After concerns are heard regarding agenda topics, the Board will hear concerns concerning items not on the printed agenda. The Board does not take action under this agenda item. Citizen concerns may be placed on a future agenda for discussions and actions. - No comments.*

Executive Session STARTED @ 6:08pm

In accordance with ORS 192.660(2)(f) the governing body will meet in executive session to consider information or records that are exempt from public inspection.

Executive Session ENDED @ 6:29pm - the board reconvened in regular session to conclude the meeting with the following:

ACTION ITEMS

Review and discussion took place regarding the items in the consent agenda.

Kathleen Marston moved to approve the consent agenda as presented - **Approved 6/0** (with noted changes)

- Approval of **February 7, 2018 Meeting Minutes** *note correction on pg 2 'behavioral program' vs issues (Joan Starkel).*
- Review of Bills - discussion took place regarding bills.
- February Financials
- Personnel Action: Renewals, Non-Renewals, Extensions & Non-Extensions of Contracts

REMINDERS

- Next Board Meeting: **Thursday, April 12, 2018** at 6:00pm
- **Spring Conference: Thursday, May 17th** (OAESD Gov. Council meeting 9am-11:30am; other meeting 12:00pm-6:00pm) & **Friday, May 18th** (7:45am-1:00pm)

Red text indicates correction made or conversation/reminder added not on the agenda.

Chair Lindsay Foster-Drago informed the group that she will not be here for the meeting in May.

It was asked if there is any further business needed on the 2018-2019 Local Service Plan – it was stated no, but it was approved/adopted by the deadline of March 1, 2018 and the component districts enjoyed our visit at their board meeting.

Chair Lindsay requested to add “Board Highlights” to future agendas and asked the board to share any they may have this evening.

BOARD HIGHLIGHTS:

Marie Glenn expressed how her involvement with the mentor program at the high school – “Futures Program” is amazing. The mentors work with the students on surveys; talk about transcripts, attendance, grades, encourage them – get an idea what their direction may be (college, military, technical college, career choice) and help them to understand the process to complete the financial applications. She finds the students inspirational and is so proud of our school district for supporting our students and families in this manner.

Chair Lindsay thanked Marie for sharing and said it will be nice to hear other board highlights from other at future meetings.

MEETING CLOSURE – Meeting Adjourned

Chair Lindsay Foster-Drago adjourned the meeting at **7:05pm**.

**DRAFT to Board for Approval at next meeting:
April 12, 2018**

Tessa Bailey, Executive Assistant

Lindsay Foster-Drago, Board Chair

Ken Parshall, Superintendent

Date

Date