



# Jefferson County Education Service District

## BOARD MEETING

**Wednesday, March 2, 2022**

***Regular Session – 6:00pm***

Hybrid: In-person and Electronic Meeting via Zoom

Jefferson County ESD, 295 SW Buff St., Madras, OR 97741

Topic: 20220302 JCESD Board Work Session and Meeting  
Time: Mar 2, 2022 05:00 PM Pacific Time (US and Canada)

### **ZOOM Meeting**

<https://us02web.zoom.us/j/83727789789?pwd=eDgrb1E1OFdUd3c4dmw1anpvOWdQQT09>

Meeting ID: 837 2778 9789 Passcode: 648829

Phone: (253) 215-8782 US Meeting ID: 837 2778 9789 Passcode: 648829

**2021/2022 Board Members:** Chair Joan Starkel; Vice-Chair Daniel Petke; Jamie McLeod-Skinner; Dani Cowdrey; Barbara Ibrahim; Raylene Thomas and Chelsey Huttinga

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## **REGULAR SESSION MEETING MINUTES**

**ATTENDANCE:** Vice-Chair Daniel Petke; Raylene Thomas; Jamie McLeod-Skinner; Chelsey Huttinga and Dani Cowdrey

**ABSENT:** Chair Joan Starkel and Barbara Ibrahim

### **WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL**

In the absence of Board Chair Starkel, Vice Chair Daniel Petke called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

### **AGENDA ADOPTION**

Jamie McLeod-Skinner motioned to accept the agenda as presented, seconded by Dani Cowdrey; motion passed unanimously – **Approved 5/0.**

### **COMMUNICATION / PRESENTATIONS / REPORTS**

- **COVID-19 Communication/Guidance Update**

Superintendent Shay Mikalson reported on the State's new changes to the indoor mask mandate that will take place after March 12, 2022. Discussion took place and questions were addressed.

- **2022-23 JCESD Local Service Plan Update**

Superintendent Shay Mikalson reported that the 2022-23 JCESD Local Service Plan has been approved/adopted by all four component districts: JCSJ 509J, January 10, 2022; Ashwood, January 13, 2022; Black Butte, February 8, 2022 and Culver, February 17, 2022.

- **2023 Oregon Teacher of the Year Update**

Superintendent Shay Mikalson shared that four educators have been nominated from three of our school districts for Teacher of the Year 2023; they are encouraged to complete the application by the end of March deadline. Only teachers that have completed the application process will be included in the next phase. In April, ESD's will review applications and identify their regional winner.

- **OSBA Policy Update, January 2022 – 1<sup>st</sup> Reading – NEW**

- ✓ *GBL – Personnel Records, Required*

- ✓ *GBLA – Disclosure of Information (previously highly recommended) – DELETE*

Superintendent Shay Mikalson presented and explained the 1st read of the GBL & deletion of GBLA (to combine the two), OSBA policy update for January 2022.

Jamie McLeod-Skinner clarified for the board her recommendation in terms of a process, stating if there is a policy that relates specifically to, or impacts staff that they are given a heads-up and are alerted (even via a simple e-mail) that they are going before the board for 1<sup>st</sup> or 2<sup>nd</sup> read. She explained her reason for this recommendation is to allow them to look at it and weigh in; allowing a fuller conversation on the policy update.

Superintendent Shay Mikalson clarified that there is a superscript 1 on policy GBL that should be noted in the fourth paragraph stating ESD Employees, the superscript 1 annotates that includes former employees. Vice-Chair Petke noted this is the first read, which means the policy update will come back next month allowing time to update and time for the board to digest more.

## **1. HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:**

*(Option 1)* **Board Chair will offer opportunity during meeting** The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

*(Option 2)* **Written Comment:** The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment

they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Wednesday, March 2, 2022 and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation. Please submit your [COMMENT HERE](#)

Board Vice-Chair Petke asked the board secretary if there were any written comments submitted. She replied no, there were no comments submitted.

He then offered an opportunity for those online to speak – a member of the audience raised their hand and commented as follows (summarized):

Name: [Reina Estimo](#), Community Planner for the Health & Human Services branch for the Confederated Tribes of Warm Springs; she works for Caroline Cruz, the Director / General Manager of the Health & Services branch – she wanted to let the board know that the tribe has no intention of lifting their own mask mandate and they will expect teachers at Warm Springs to comply with the tribal mandate.

Superintendent Mikalson thanked Ms. Estimo for the update. Board Vice-Chair Petke recognized the next speaker from the raised hand; she commented as follows (summarized):

Name: [Jaylyn Suppah](#), from the Confederated Tribes of Warm Springs, oversees and manages the Papalaxsimisha program. She introduced herself, explained the desire for Warm Springs to be more present and involved in the district and thanked the board for the opportunity to speak as an online guest this evening.

Superintendent Mikalson thanked Jaylyn Suppah for her comments.

Jamie McLeod-Skinner spoke about the potential of establishing one or both of the advisory positions reflected in the Local Service Plan and requested, if appropriate and agreed by the other board members to add it as a discussion item on an agenda in the future.

Superintendent Mikalson said there is a policy on the advisory board member positions; he will review and update the structure of that and share for the board's consideration.

Vice-Chair Petke proceeded to the action items on the agenda and called for a motion on the consent agenda.

## **ACTION ITEMS**

### **A. Consent Agenda**

1. Approval of **February 2, 2022 Meeting Minutes**
2. Personnel (if any)

3. Accounts Payable Vouchers
4. Financials

Dani Cowdrey motioned to approve the consent agenda as presented, seconded by Chelsey Huttinga; motion passed unanimously – **Approved 5/0.**

**B. OSBA Policy Update, October 2021, Vol.65 No.1 ESD – (3 policies only) – 2<sup>ND</sup> & FINAL Reading**

1. GBEA – Workplace Harassment
2. GBNA/JHFF (*policy for both personnel and students*) – Suspected Sexual Conduct with Students and Reporting Requirements
3. GBNA/JHFE (*policy for both personnel and students*) – Suspected Abuse of Child Reporting Requirements

Superintendent Mikalson explained there are no changes to the proposed policy update from the first reading last month. Board Vice-Chair Petke called for a motion to adopt the policy update.

Chelsey Huttinga motioned to approve/adopt the OSBA Policy Update, October 2021, Vol.65 No.1 ESD brought forward for 2<sup>ND</sup> & FINAL reading as presented, seconded by Jamie McLeod-Skinner; motion passed unanimously – **Approved 5/0.**

**C. OAESD Ballot for Election of Chair-Elect – Director Cummins or Other (write-in)**

Jamie McLeod-Skinner motioned to elect Director Miriam Cummins as Chair Elect for OAESD, seconded by Dani Cowdrey; motion passed unanimously - **Approved 4/1** (*In favor: Vice-Chair Daniel Petke; Raylene Thomas; Jamie McLeod-Skinner and Dani Cowdrey. Opposed: Chelsey Huttinga*).

**D. JCESD Renewals, Non-Renewals, Extension & Non-Extensions of Contracts**

Board Vice-Chair Petke called for a motion for the JCESD Renewals, Non-Renewals, Extension & Non-Extensions of Contracts.

Jamie McLeod-Skinner motioned to approve the JCESD Renewals, Non-Renewals, Extension & Non-Extensions of Contracts; seconded by Chelsey Huttinga - **Approved 4/1.**

**BOARD HIGHLIGHTS**

- Nice to attend meeting in-person and see the faces.
- Thank you to the ‘team’ – all those involved through the difficult times of COVID; all the hard work has not gone unnoticed.

**REMINDERS:**

OAESD Governance Council Meeting - **March 9, 2022**

OAESD Spring Conference - **March 9-11, 2022**

1<sup>st</sup> Budget Committee Meeting - **April 6, 2022 @5:00pm** [via Zoom?]

Next Regular Session Board Meeting (6pm) – **Wednesday, April 6, 2022** [via Zoom?]

Conversation took place about the next meeting format (remote or in-person), it was requested to make it clear that the meetings will be hybrid.

**MEETING CLOSURE/ADJOURNED**

With no further business, Board Vice-Chair adjourned the meeting at 6:42pm.

**DRAFT to Board for Approval at next meeting:**

**April 6, 2022**

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Tessa Bailey, Board Secretary

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Board Chair Joan Starkel

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Superintendent Shay Mikalson

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Date

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Date