



Jefferson County Education Service District

REGULAR SESSION BOARD MEETING (6PM)

MINUTES

Thursday, April 15, 2021

REMOTE ACCESS ONLY

Topic: JCESD Budget Committee and Board Meetings
Time: Apr 15, 2021 05:00 PM Pacific Time (US and Canada)
Join Zoom Meeting

<https://us02web.zoom.us/j/89319795483?pwd=WitYbzFmd2I5aGIYd0RrSXRES1Q3Zz09>

Meeting ID: 893 1979 5483 Passcode: 993607

Phone (253) 215-8782 US (Tacoma) Meeting ID: 893 1979 5483 Passcode: 993607

2020/2021 Board Members: Chair Jamie McLeod-Skinner; Vice-Chair Kathleen Marston; Joan Starkel, Daniel Petke, Dani Cowdrey, Marie Glenn, Jake Schwab, Board Advisor Barbara Ibrahim

JCESD BOARD MEETING – REGULAR SESSION (6:00PM)

WELCOME - REGULAR SESSION / BUSINESS MEETING / PLEDGE OF ALLEGIANCE / ROLL CALL

Board Chair Jamie McLeod-Skinner called the meeting to order followed by the Pledge of Allegiance and roll call.

ATTENDANCE: Board Chair Jamie McLeod-Skinner; Joan Starkel, Daniel Petke, Dani Cowdrey and Marie Glenn

ABSENT: Vice-Chair Kathy Marston and Jake Schwab

AGENDA ADOPTION

Board Chair Jamie McLeod-Skinner motioned to amend the agenda to add two as follows:

1. To move forward expeditiously for regional teacher of the year process, with the blue ribbon panel to finalize the decision (winner) on behalf of the JCESD board.
2. To consider the OAESD Task Force on Equity and Racial Justice position statement, core beliefs, and actions by the association in response to the position statement.

Motion was seconded by Marie Glenn, motion passed unanimously – **Approved 5/0.**

COMMUNICATION / PRESENTATIONS / REPORTS

- **2022 Regional Teacher of the Year**

Superintendent Ken Parshall explained the process for the regional teacher of the year blue ribbon panel, consisting of: Daniel Petke, Barbara Ibrahim, Melinda Boyle and Stephanie Garber. He explained they will review the applicants, answer the survey, meet (via Zoom) to discuss, determine the winner and finalize the process prior to the deadline.

- **Superintendent Search update**

Board Chair Jamie McLeod-Skinner shared that she and Joan Starkel met with the preferred candidate, it was a positive conversation, they are in the process of contract language and are having it reviewed by a volunteer attorney; when the process is completed they will be presenting the final contract and decision to the board – optimistically, at the next board meeting.

- **Technology Department Compensation Study**

Superintendent Ken Parshall explained this has been an action item for JCESD for some time and thanked Technology Director David Hicks for his work on the process. He said these slight adjustments will keep us competitive in the region. David Hicks shared that some of the job descriptions were last completed at the turn of the century – its high-time we take a look at this; and he thanked the board for the consideration.

- **OAESD Governance Council**

Superintendent Ken Parshall briefly shared about the last OAESD Governance Council meeting and explained the details are in the board packet.

- **OAESD Task Force on Equity and Racial Justice**

Superintendent Ken Parshall explained about the OAESD Task Force on Equity and Racial Justice covered in the board packet in three sections: position statement, core beliefs and recommendations for actions by the association in response to the position statement. Superintendent Parshall explained that he voted in support, and our board has added it to the agenda this evening as part of the agenda adoption.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(OPTION 1)

(Board Chair will offer opportunity during meeting) The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

(OPTION 2)

Written Comment: The JCESD Board will accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Thursday, April 15, 2021 and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

There were no comments submitted this evening.

ACTION ITEMS

A. Consent Agenda

1. Approval of **March 4, 2021** Meeting Minutes
2. Personnel (if any)
3. Financials (February 2020)
4. Accounts Payable Vouchers

Board Chair Jamie McLeod-Skinner asked if there are questions or changes to the consent agenda. Daniel Petke corrected a statement in the board highlights of the meeting minutes explaining that Black Butte School (K-8) did not participate in the State championships in Alpine Skiing at Mt. Hood (that was Sisters) but some attended the event.

Joan Starkel motioned to approve the consent agenda with the one correction to the March 4th minutes, seconded by Dani Cowdrey; motion passed unanimously – **Approved 5/0.**

B. Approval of Technical Department Pay Scales

Superintendent Parshall explained the proposed pay scales and asked Technology Director David Hicks if he had anything to add; David Hicks explained that he just tried to align the duties of the staff with what is competitive in the area. Board Chair asked if there were any questions by the board. Joan Starkel asked who will place the existing employees on this scale, or will they try and place them as close as they are, and when does it start. Technology Director David Hicks explained that on the placement (all but one of them) will be kept as they are and just placed on the new scale, and there is one employee that it made more sense to be placed back two columns on the scale and it will take place on July 1, 2021.

Dani Cowdrey motion to approve the Technical Department Pay Scales as provided, seconded by Marie Glenn; motion passed unanimously – **Approved 5/0.**

C. SGA Engagement Letter

CFO Martha Bewley explained the SGA Engagement letter is for the auditors to perform the audit for the fiscal year 2020-2021. Dani Cowdrey asked if they would be increasing the rates this year, Martha Bewley stated they are not. Board Chair Jamie McLeod-Skinner asked if there was work or management comments from last year and asked about the process. CFO Martha Bewley explained the process.

Joan Starkel motioned to accept/approve the SGA Engagement Letter as presented, seconded by Dani Cowdrey; motion passed unanimously – **Approved 5/0.**

D. [added] Regional Teacher of the Year Award Process

Superintendent Parshall summarized the request (as noted in the discussion) to expedite the process and allow the Blue Ribbon Panel to finalize the decision for regional Teacher of the Year 2022 and act on the board's behalf to submit the name to the State by the deadline. Daniel Petke requested to add an option due to the change to the original plan – to add any additional board members to the process if they desire to be a part of the panel. Board Chair Jamie McLeod-Skinner opened the topic for a motion.

Dani Cowdrey motioned to allow the Blue Ribbon Panel to meet for the review process and make a final decision on behalf of the JCESD Board to submit to the state office by the pending deadline. Joan Starkel seconded the motion; motion passed unanimously – **Approved 5/0.**

E. [added] OAESD Task Force on Equity and Racial Justice

Superintendent Ken Parshall shared that the document is in the board packet and explained the OAESD Task Force on Equity and Racial Justice. Dani Cowdrey requested clarification on the intent. Superintendent Parshall and Board Chair McLeod-Skinner explained the intent of the OAESD Task Force on Equity and Racial Justice position statement, core beliefs, and actions by the association in response to the position statement state-wide to be used as a general guidance document.

Board Chair Jamie McLeod-Skinner motioned that the JCESD board adopt the OAESD Task Force on Equity and Racial Justice position statement, core beliefs, and actions by the association in response to the position statement as a guiding principle document for the board, Marie Glenn seconded the motion; motion passed unanimously – **Approved 5/0.**

BOARD HIGHLIGHTS

- Superintendent candidates were highly qualified and exceptional.
- Happy to have the new superintendent hiring process coming to completion.
- Excited for upcoming year.
- Grateful for the work by Superintendent Parshall, wish him well in his retirement.

REMINDERS:

- ~~2nd Budget Committee Meeting – April 22, 2021 (not needed)~~
- Next Board Meeting – **May 6, 2021**
- OSBA Virtual Summer Conferences 2021 – Registration NOW OPEN
<http://www.osba.org/Calendar/UpcomingEvents.aspx>
 - School Board Essentials - **Friday, July 9, 2021 (8am-4pm)**
 - Empowering Youth Voices – **Saturday, July 10, 2021 (9am-4:30pm)**
 - Board Leadership and Administrative Professionals Workshop – **Friday, July 23, 2021**
 - Raising the Equity Question – **Saturday, July 24, 2021 (8am-4pm)**

MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Jamie McLeod-Skinner adjourned the meeting at 6:35pm.

DRAFT to Board for Approval at next meeting:
May 6, 2021

Tessa Bailey, Board Secretary

Jamie McLeod-Skinner, Board Chair

Ken Parshall, Superintendent

Date

Date