



Jefferson County Education Service District

REGULAR SESSION BOARD MEETING

MINUTES

Thursday, May 6, 2021

REMOTE ACCESS ONLY

Topic: 20210506 JCESD Board Meeting

Time: May 6, 2021 10:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83840753229?pwd=bTMwbnFscUFudGc5QXgwUWhrTEpUUT09>

Meeting ID: 838 4075 3229 Passcode: 000609 Phone (253) 215-8782

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2020/2021 Board Members: Chair Jamie McLeod-Skinner; Vice-Chair Kathleen Marston; Joan Starkel, Daniel Petke, Dani Cowdrey, Marie Glenn, Jake Schwab, Board Advisor Barbara Ibrahim

WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL

Board Chair Jamie McLeod-Skinner called the meeting to order at 6:00pm followed by the Pledge of Allegiance and roll call.

ATTENDANCE: Board Chair Jamie McLeod-Skinner; Vice Chair Kathleen Marston; Joan Starkel; Daniel Petke, Dani Cowdrey and Marie Glenn; Board Advisor Barbara Ibrahim

ABSENT: Jake Schwab

AGENDA ADOPTION

Dani Cowdrey motioned to approve the agenda as presented, seconded by Joan Starkel; motion passed unanimously – Approved 6/0.

PUBLIC HEARING FOR BUDGET ADOPTION

Opportunity for Public Input on 2020-2021 Budget (as noted in the Public Announcement)

<https://jcesd.k12.or.us/sites/jcesd.k12.or.us/files/FY21-22.%20JCESD%20Proposed%20Budget.pdf>

CFO Martha Bewley shared that there were no public comments submitted for the public hearing for budget adoption. Board Chair McLeod-Skinner officially closed the budget hearing at 6:05pm.

COMMUNICATION / PRESENTATIONS / REPORTS

Thank you card to JCESD Board - Board Chair McLeod-Skinner and Superintendent Parshall shared the thank you card to the JCESD board by a Steve Rankin Memorial grant recipient.

Steve Rankin Memorial Grants Update - Superintendent Ken Parshall informed the board that this year's Steve Rankin Memorial Grant applications are now up on the website with a deadline for the end of May.

OSBA Policy Updates, April 2021 (Vol. 64 No. 3 esd) – First Reading

CBA – Qualifications and Duties of the Superintendent, Optional

IIBGA-Electronic Communications Systems, Required

IIBGA-AR – Electronic Communications System, Required

~~INDB – Flag Displays and Salutes, Optional~~ [Not needed at the ESD, they are at our schools]

JGA – Corporal Punishment**, Optional

Superintendent Parshall explained the first reading of the OSBA proposed policy updates and asked Technology Director David Hicks to summarize IIBGA and IIBGA-AR. Technology Director David Hicks explained that these are policies that we have had for years, they have been updated and the student language we have kept with the intent, that should the need arise, we have what we need to move forward.

The policy updates will be brought back to the meeting in June as second and final reading. There were no questions from the board.

A brief discussion took place regarding policy CBA.

2022 Regional Teacher of the Year

Superintendent Parshall shared thanked the Blue Ribbon Panel for volunteering their time to review and select the Teacher of the Year for the Jefferson County region and that the 2022 Regional Teacher of the Year will be announced via a public announcement from ODE on May 20th.

FY2021-2022 JCESD Board Calendar for Consideration / Discussion

Discussion took place regarding the proposed 2021-2022 board meeting calendar. There was question as to why the calendar was continuing on first Thursday meetings versus first Wednesday. The board discussion resulted in the request of a new proposed calendar be generated reflecting the first Wednesday of each month to be presented and acted on at the June meeting.

Discussion took place about the format of the JCESD board meetings – do they want to continue with virtual (via Zoom) or in person. A board member stated the preference of a combination of both – some in-person and some virtual; with the virtual ones reserved for winter months due to travel.

It was suggested to have June’s meeting in-person to welcome the new superintendent and say farewell to board members. Discussion about offering the option and having a hybrid meeting (in-person and virtual) to meet the needs of those who cannot attend in person.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1)

(Board Chair will offer opportunity during meeting) The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

(Option 2)

Written Comment: The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Thursday, May 6, 2021 and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

There were no comments submitted this evening.

ACTION ITEMS

A. Consent Agenda

- Approval of April 15, 2021 Meeting Minutes
- Personnel (if any) - NONE
- Financials (March 2021)
- Accounts Payable Vouchers (April 2021)

A question was asked about an item in the accounts payable vouchers (page 41 of board packet) regarding the screening unit for \$4,445.00. CFO Martha Bewley explained the line item as an item that was ordered and it was not working; they ordered another one and are in the process of returning the other one. Special Services Director Barbara Garland explained that the screening tool is a device that is required as part of the early intervention evaluations.

Another question directed to the CFO Martha Bewley was very general, but with the budget being set last year and with COVID, what the general perception is – any anomalies with the budget this year. CFO Bewley replied, not necessarily, but the big anomaly would be the state school fund with the decline enrollment of the component districts. Overall where we came back and what we are coming in as, we are lower than what we had projected to end; so we will be starting with more of a beginning fund than budgeted.

Dani Cowdrey motioned to approve the consent agenda as presented, seconded by Joan Starkel; motioned passed unanimously – **Approved 6/0**.

B. **Approve Hiring & Contract of new JCESD Superintendent**

Superintendent Ken Parshall explained the proposed hiring and contract for the new superintendent. Joan Starkel wanted to recognize that they had outstanding candidates and the process went very smoothly. Board Chair Jamie McLeod-Skinner agreed with the comments and expressed that she was delighted in the quality of the candidates and there will be a press release prepared to go out in the morning if approved.

A question was made regarding the press release and whether it would go out prior to the contract being signed. It was clarified that press release was prepared in draft format and would be finalized and only published once the board action has been executed.

A comment was made regarding the communications specialist who prepared the draft press release thanking her for the good work.

Joan Starkel motioned to approve the hiring and contract of the new JCESD Superintendent, Shay Mikalson, seconded by Board Chair Jamie McLeod-Skinner; motion passed unanimously – **Approved 6/0**.

C. **Resolution 21-04, Authorizing participation in the Oregon Education Districts Pension Bond Program; Authorizing a Full Faith and Credit Pension Bond and Related Full Faith and Credit Pension Obligations, to be issued in one or more series.**

CFO Martha Bewley explained Resolution 21-04 and explained that we will not opt in until July 6th but this resolution needs to be approved in order to proceed. She will come back and propose the options in July. Conversation took place regarding the concern for the date of the July meeting (reflected on the 2021-2022 proposed board calendar) and whether the board can proceed with this resolution proposal,

and if needed change a date or update a resolution at the June board meeting, it was confirmed that would work by CFO Martha Bewley.

Joan Starkel motioned to approve Resolution 21-04 as presented, seconded by Daniel Petke; motion passed unanimously – **Approved 6/0**.

D. Resolution 21-05, Adopt the budget, making appropriations, imposing and categorizing the tax.

CFO Martha Bewley explained Resolution 21-05 to adopt the 2021-2022 budget and there are no changes to the budget that was adopted by the budget committee. The total proposed budget in the amount of \$5,773,112.

Dani Cowdrey motioned to approve Resolution 21-05 to adopt the budget and appropriations as presented, seconded by Kathy Marston; motion passed unanimously – **Approved 6/0**.

E. Memorandum of Agreement (MOA) – Culver School District

Superintendent Ken Parshall explained MOA between JCESD and Culver School District.

Daniel Petke motioned to approve the Culver School District MOA, seconded by Dani Cowdrey; motion passed unanimously – **Approved 5/0**.

F. Memorandum of Agreement (MOA) – JCSD 509J

Kathy Marston motioned to accept the Memorandum of Agreement with Jefferson County School District 509J, seconded by Marie Glenn; motion passed unanimously – **Approved 6/0**.

G. Memorandum of Understanding (MOU) – [Ashwood School District] Teacher Evaluation Services

Dani Cowdrey motioned to approve the Memorandum of Understanding with Ashwood School District for Teacher Evaluation Services, seconded by Joan Starkel [continued below]...

Due to poor reception and connectivity issues Board Chair Jamie McLeod-Skinner requested Vice-Chair Kathy Marston reside over the meeting while she logs off and back on in hopes to correct the issue.

Memorandum of Understanding (MOU) - (continued)... motion passed – **Approved 5/0**.
(Board Chair Jamie McLeod-Skinner absent due to connectivity issue).

BOARD HIGHLIGHTS

Pleased to have a decision on the new superintendent.
Happy to have the 2021-2022 budget approved.

At 6:52PM the board Vice-Chair called for an executive session.

EXECUTIVE SESSION: (Closed to the public)

In accordance with ORS 192.660(2)(i) the board will meet to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

At 7:05PM the executive session ended and the board reconvened in regular session.

RECONVENED IN REGULAR SESSION

ACTION ITEM(S) *(if any from Executive Session)*

Board Chair Jamie McLeod-Skinner noted there was no reportable action after the executive session.

REMINDERS:

Next Board Meeting – June 3, 2021

There was brief discussion regarding the next board meeting being at the SSB board conference room at JCSD 509J.

OSBA Virtual Summer Conferences 2021 – Registration NOW OPEN

<http://www.osba.org/Calendar/UpcomingEvents.aspx>

School Board Essentials - Friday, July 9, 2021 (8am-4pm)

Empowering Youth Voices – Saturday, July 10, 2021 (9am-4:30pm)

Board Leadership and Administrative Professionals Workshop – Friday, July 23, 2021 (8am-1pm)

Raising the Equity Question – Saturday, July 24, 2021 (8am-4pm)

MEETING CLOSURE/ADJOURNED

With no further business Board Chair Jamie McLeod-Skinner adjourned the meeting at 7:08PM.

DRAFT to Board for Approval at next meeting:
June 3, 2021

Tessa Bailey, Board Secretary

Jamie McLeod-Skinner, Board Chair

Ken Parshall, Superintendent

Date

Date