



Jefferson County Education Service District

## BOARD MEETING

**Wednesday, June 1, 2022**

**Work Session – 5:30pm**

**Regular Session** - *Immediately following the work session*

**Hybrid: In-person and Electronic Meeting via Zoom**

In Person Location: Jefferson County ESD, 295 SW Buff St., Madras, OR 97741

[Remote Access / Zoom Link Here](#)

Meeting ID: 831 0145 4525 Passcode: 103703

Phone (253) 215-8782 US (Tacoma)

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**2021/2022 Board Members:** Chair Joan Starkel; Vice-Chair Daniel Petke; Jamie McLeod-Skinner; Dani Cowdrey; Barbara Ibrahim; Raylene Thomas and Chelsey Huttinga

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## AGENDA

### WORK SESSION (5:30PM)

1. Call to Order
  2. Steve Rankin Mini-Grant Application Review/Scoring
  3. Final Discussions
  4. Work Session Adjourned
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### REGULAR SESSION

*(Immediately following the Work Session)*

1. **WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL**
2. **AGENDA ADOPTION**
3. **COMMUNICATION / PRESENTATIONS / REPORTS / DISCUSSION**
  - Steve Rankin 2021/22 Carmen Lawson Presentation
  - Board Policy Review Process Update – 1<sup>st</sup> Read of Policy BFC
    - ✓ PROPOSED Policy Update - BFC, Adoption and Revision of Policies
  - Board Advisory Roles Committee Update – for discussion
    - ✓ Sub-committee PROPOSED Policy Update – BBB-AR to BCFA, Advisory Board Members

**AMERICANS WITH DISABILITIES ACT:** Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you.

- OAESD Governance Committee Update

#### 4. HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

**(Option 1) (Board Chair will offer opportunity during meeting)** The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

- **Remote access attendees:** Please raise your hand and enter your name in the chat to be called on by the board chair.
- **In-Person attendance:** Sign-in on the sign-in sheet at the room entrance and wait to be called on by the board chair.

**(Option 2) Written Comment:** The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Wednesday, April 6, 2022 and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation. Please submit your COMMENT HERE

#### 5. ACTION ITEMS

##### A. Consent Agenda

1. Approval of **May 4, 2022** Meeting Minutes
2. Personnel
3. Accounts Payable Vouchers
4. Financials

B. Sensiba San Filippo LLP Audit Engagement Letter

C. Casey Terada Financial Statement Preparation Engagement Letter

D. Memorandum of Agreement (MOA)—Culver School District 2022/23, FY Services

E. Memorandum of Agreement (MOA)—509J 2022/23, FY Services

F. Memorandum of Agreement (MOA)—Fiscal Processing, Ashwood School District

G. Memorandum of Agreement (MOA)—Teacher Evaluation Services, Ashwood School District

H. Steve Rankin 2022/23 Memorial Grants Awarded

I. 2022-23 Board Calendar

#### 6. BOARD HIGHLIGHTS

##### 7. EXECUTIVE SESSION: **(Closed to the public)**

In accordance with *ORS 192.660(2)(i)* the board will meet to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

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Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to regular session.

**8. RECONVENE IN REGULAR SESSION**

**9. POTENTIAL ADDITIONAL ACTION ITEM** *(if needed)*

- Superintendent Evaluation

**10. REMINDERS:**

- OSBA Summer Board Conference – **July 8-10, 2022** *(Riverhouse on the Deschutes)*
- JCESD Regular Session Board Meeting (5:30PM) – **Wednesday, July 13, 2022** *[note date, later in the month due to 4<sup>th</sup> of July holiday].*

**11. MEETING CLOSURE/ADJOURNED**

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