



Jefferson County Education Service District
REGULAR SESSION BOARD MEETING
MINUTES

Wednesday, July 7, 2021

REMOTE ACCESS ONLY

Topic: JCESD Board Meeting 20210707

Time: Jul 7, 2021 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83576412186?pwd=S3R4UXo4bTNDVHlueEhBNHpMVmx0QT09>

Meeting ID: 835 7641 2186 Passcode: 641261 Phone (253) 215 8782

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2021/2022 Board Members: Chair Jamie McLeod-Skinner; Joan Starkel, Daniel Petke, Dani Cowdrey; Barbara Ibrahim; Raylene Thomas and Chelsey Huttinga

WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL

- Welcome/Introduction of New Board Members

Board Chair Jamie McLeod-Skinner called the meeting to order at 6:00pm, welcomed new Superintendent Shay Mikalson, and everyone to include two (of the three) new board members. She then opened with the Pledge of Allegiance.

ATTENDANCE: Chair Jamie McLeod-Skinner; Joan Starkel, Daniel Petke, Dani Cowdrey; Barbara Ibrahim and Raylene Thomas

ABSENT: Chelsey Huttinga

OATH OF OFFICE FOR NEW BOARD MEMBERS

- ~~Chelsey Huttinga, Position 2 (Culver), 2 year term~~ - [Chelsey Huttinga absent]
- Raylene Thomas, Position 4 (Madras), 4 year term
- Barbara Ibrahim, Position 5 (At-Large), 4 year term
- Joan Starkel, Position 7 (At-Large) *Incumbent*, 4 year term

Board Chair Jamie McLeod-Skinner presented the Oath of Office to newly elected board members Raylene Thomas, Barbara Ibrahim and Joan Starkel. Chelsey Huttinga was not present.

2021/2022 JCESD Board Officer Nominations

a. Chair

Board Chair McLeod-Skinner called for nominations of Board Chair. Dani Cowdrey nominated Joan Starkel. Raylene Thomas nominated Jamie McLeod-Skinner. Daniel Petke seconded the nomination for Joan Starkel. With no further nominations a vote was taken - motion passed unanimously for Board Chair as Joan Starkel – **Approved 6/0.**

Jamie McLeod-Skinner turned the meeting over to Board Chair Joan Starkel.

b. Vice-Chair

Chair Joan Starkel called for nominations for Vice-Chair. Barbara Ibrahim nominated Jamie McLeod-Skinner for Vice-Chair. Joan Starkel nominated Daniel Petke for Vice-Chair; Dani Cowdrey seconded the nomination for Daniel Petke. Daniel Petke shared his concern regarding transportation but said he is willing to take the position if voted in. With no further nominations Chair Starkel called for a vote; motion passed unanimously for Daniel Petke as new Vice-Chair – **Approved 6/0.**

There was a brief conversation with a board member and the virtual meeting host regarding screen viewing options due to some technical difficulties.

AGENDA ADOPTION

Barbara Ibrahim motioned to adopt the agenda as presented, seconded by Dani Cowdrey.

COMMUNICATION / PRESENTATIONS / REPORTS

a. Steve Rankin memorial grants update

Superintendent Shay Mikalson shared that Tessa sent out notifications to the award recipients of the 2020/21 Steve Rankin memorial grants.

b. Legislative Update

Superintendent Shay Mikalson shared that the legislative session closed on June 26th and it will take a few weeks to record and he will follow-up with communication later in July or August, but he wanted to highlight some:

- State funds appropriations \$9.3 billion.
- Student Success Act came in fully funded \$892.2 million (ESDs statewide received \$41.1 million).
- There was legislative action for small ESDs (like ours) to receive a percentage of that benefit which will increase our SIA resource.

Superintendent Shay Mikalson said he will try to provide more information and resources from OAESD in August.

c. Ready Schools, Safe Learners (RSSL) Guidance Update

Superintendent Shay Mikalson shared the most recent guidance (pages 12-32 of agenda packet) from ODE is in alignment with Oregon Health Authority to be used as framework to

help in planning to move forward; final guidance will come out on July 22nd. He explained that this State guidance is advisory guidelines – the local districts (along with local county health departments) will be responsible to make their decisions at a local level; Jefferson County Health Services (Michael Baker) has been very helpful.

Superintendent Shay Mikalson said in alignment with Oregon Health Authority, Oregon Occupational Safety Administration and Oregon Department of Education, face coverings are now optional for adults in Jefferson County ESD buildings. For adults working with children (or in a safe room with children) will continue to wear mask; or if someone asks us to wear a mask. Again, further guidance will come out on July 22nd; and information is subject to change with very little notice.

d. 2021/2022 JCESD Board calendar

- Work Session
- Format

Superintendent Shay Mikalson asked for board discussion on a direction for a potential work session for new board members (and himself as a new superintendent) to learn more about the board process and what type of format the board is considering moving forward – do they prefer to continue with virtual meetings or would they like to have in-person meetings. He turned the meeting back to Board Chair Starkel for board discussion to prepare for August and beyond.

Barbara Ibrahim shared that she would like to have a work session to understand how to get items on the agenda, roles and responsibilities of board members and she is also interested in continuing with the virtual format – there is still a lot of variance out there, there are people with immune system issues, and as a public health employee she feels it is still recommended.

Joan Starkel shared that she would also like to have a work session in August, to explain our Local Service Plan and she would be interested in having a ‘mixed format’ for those that prefer to meet in person and remote for others who prefer that option.

Daniel Petke said he would like to have an in-person meeting but the distance and transportation prevents that at times. He is interested in a work session and would like to have introductions to learn more about each member and learn more about them, their experience and interests to possibly be available as a resource in the future. Daniel stated he will not be available for an in-person meeting in August.

Raylene Thomas said she would like to keep the Zoom option available. There has been a lot of loss at Warm Springs and they are very sensitive to that. She looks forward to the day we can meet in person again. She would like to have a work session.

Jamie McLeod-Skinner asked if we have the technology that would allow for the ‘mixed’ hybrid option. Jay Patrick (meeting host) said yes, we do have capabilities to have a mixed format meeting. She also shared that OSBA is a great resource for continuing education for new board members.

Superintendent Shay Mikalson summarized what he is hearing from the board there is interest in a work session and he will work Joan and Daniel to plan an agenda. He asked for direction from the board for the next board meeting (August 4th) regarding the format; he would like to continue with the virtual format, then discuss further and get a consensus for the mixed or hybrid format to be sure we are equipped with technology and board attendance as we move forward. Board members weighed-in in agreement. The August 4th meeting will be a virtual meeting and we will have a work session.

e. OAESD Governance Council

Superintendent Shay Mikalson shared that former long-standing board member Marie Glenn dedicated a lot of time as a representative on the OAESD Governance Council. He explained the purpose and format of the OAESD Governance Council meetings that are attending by the Superintendent and one of the board members. He extended an open invitation to board members to think about whether they have an interest in serving as a representative – please let himself, Joan or Tessa know.

A request was made to send the dates and a summary of what takes place at the meetings for board members to consider.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1) **Board Chair will offer opportunity during meeting** The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

(Option 2) **Written Comment:** The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Wednesday, July 7, 2021 and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

There were no comments submitted for the evening.

2. ACTION ITEMS

A. Consent Agenda

1. Approval of **June 3, 2021** Meeting Minutes
2. Personnel - (handout attached on 7/6/21) *request to hire Lela Murchison (SLP) and Janet Corpas (SLP Assistant)*
3. Financials (May 2021)
4. Accounts Payable Vouchers

Jamie McLeod-Skinner moved to approve the consent agenda as presented, seconded by Barbara Ibrahim; motion passed unanimously – **Approved 6/0.**

B. Approve Certified Staff Collective Bargaining Agreement

Board Chair Joan Starkel asked about statement (in the agreement), the *'SLP position if left vacant or unfilled for more than 30 calendar days as of August 17, parties agree to reopen compensation article to try to identify agreeable hiring incentives'*. She confirmed that her understanding is correct that this statement is not needed with the proposed personnel hires this evening including a SLP.

Superintendent Shay Mikalson confirmed that her understanding is correct – with the approval to hire the SLP this evening, that statement is not needed; if we had not hired by August 17th we would have had to revisit that.

Jamie McLeod-Skinner motioned to approve the Certified Staff Collective Bargaining Agreement as presented, seconded by Daniel Petke.

Barbara Ibrahim asked about the \$500 COVID stipend for all bargaining units members; she asked if the ESD is paying or are there special funds. Superintendent Mikalson clarified with a confirmation from CFO Martha Bewley that it would be paid for out of ESSER dollars.

Jamie McLeod-Skinner shared appreciation and acknowledged the work that went into this proposal and approval of this package.

A vote was taken on the previous motion (by Jamie McLeod-Skinner) to approve the Certified Staff Collective Bargaining Agreement as presented, second by Daniel Petke; motion passed unanimously – **Approved 6/0.**

BOARD HIGHLIGHTS

- Welcome new board members – thank you for your dedication, we appreciate you very much.

REMINDERS:

- OSBA Virtual Summer Conferences 2021 –
<http://www.osba.org/Calendar/UpcomingEvents.aspx>
 - School Board Essentials - **Friday, July 9, 2021 (8am-4pm)**
 - Empowering Youth Voices – **Saturday, July 10, 2021 (9am-4:30pm)**
 - Board Leadership and Administrative Professionals Workshop – **Friday, July 23, 2021 (8am-1pm)**
 - Raising the Equity Question – **Saturday, July 24, 2021 (8am-4pm)**
- Next Board Meeting – **Wednesday, August 4, 2021**

MEETING CLOSURE/ADJOURNED

With no further business Board Chair Joan Starkel adjourned the meeting at 6:50pm.

DRAFT to Board for Approval at next meeting:
August 4, 2021

Tessa Bailey, Board Secretary

Board Chair Joan Starkel

Superintendent Shay Mikalson

Date

Date