



Jefferson County Education Service District  
**BOARD OF DIRECTORS MEETING**

**Wednesday, September 4, 2019**

**Board Meeting Location**

Jefferson County Education Service District (JCESD)  
295 SW Buff Street  
Madras, Oregon 97741

**2019/2020 Board Members:** Chair Joan Starkel, Dani Cowdrey; Daniel Petke; Vice-Chair Kathleen Marston; Marie Glenn; Jamie McLeod-Skinner and Board Advisor Barbara Ibrahim

**BOARD WORK SESSION – 5:00PM**

- **WORK SESSION**
  - ✓ *(Superintendent Operating Agreement, Superintendent Evaluation Process)*
- **CONCLUDE WORK SESSION & CONVENE IN REGULAR SESSION**

**MEETING AGENDA – 6:00PM**

**1. REGULAR SESSION / BUSINESS MEETING**

**2. AGENDA ADOPTION**

**3. REPORTS / COMMUNICATION / DISCUSSION**

- OAESD Superintendent Meeting – August 23<sup>rd</sup>
- Technology (David Hicks); Special Services (Barbara Garland) and Finance (Martha Bewley)
- JCSD Board Position (Culver, position 2) posting – deadline, September 20, 2019 by 4pm
- ESD Employee Handbook – communication and updates

**4. HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS**

*The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized.*

**5. ACTION ITEMS**

**A. Consent Agenda**

1. Approval August 12, 2019, DRAFT Meeting Minutes
2. Personnel Action
3. JCESD Monthly Financial – June 2019
4. JCESD Monthly Financial – August 2019
5. August Accounts Payable

**AMERICANS WITH DISABILITIES ACT:** Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you

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**ACTION ITEMS – Continued:**

**B. Employee Handbook – updated 9/03/2019**

**C. Schedule Meeting time/place for Board position applicant review**

**6. BOARD HIGHLIGHTS**

**7. REMINDERS**

- OAESD Governance Council Meeting **Thursday, September 5, 2019, 9:30am - Noon**
- OAESD Superintendent's Conference – **September 30-October 1, 2019**
- Next Board Meeting: **Wednesday, October 2, 2019** at ASHWOOD (carpool from SSB/PAC at 4:30pm)
- **THINKING AHEAD – MARK YOUR CALENDARS:**  
November 14-17, 2019 – 73<sup>rd</sup> Annual Convention, Portland Marriott

**8. MEETING CLOSURE/ADJOURNED**