



Jefferson County Education Service District

Board Meeting, Regular Session – 6:00pm

Wednesday, September 1, 2021

REMOTE ACCESS ONLY

Topic: 20210901 JCESD Board Work Session and Meeting

Time: Sep 1, 2021 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82619434187?pwd=ZXJadlp3cEl2dmlqaXozcDdZTkdkKZz09>

Meeting ID: 826 1943 4187 Passcode: 065660

Phone (253) 215-8782 US (Tacoma) Meeting ID: 826 1943 4187 Passcode: 065660

2021/2022 Board Members: Chair Jamie McLeod-Skinner; Joan Starkel, Daniel Petke, Dani Cowdrey; Barbara Ibrahim; Raylene Thomas and Chelsey Huttinga

REGULAR SESSION BOARD MEETING

MINUTES

WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / ATTENDANCE

Board Chair Joan Starkel called the meeting to order at 6:01pm followed by the Pledge of Allegiance and for attendance.

ATTENDANCE: Chair Joan Starkel, Jamie McLeod-Skinner, Dani Cowdrey, Barbara Ibrahim,, Raylene Thomas, Daniel Petke and Chelsey Huttinga

ABSENT: None

AGENDA ADOPTION

Dani Cowdrey motioned to approve the agenda as presented, seconded by Jamie McLeod-Skinner; motion passed unanimously – **Approved 7/0.**

COMMUNICATION / PRESENTATIONS / REPORTS

a) ESD Funding

Superintendent Shay Mikalson requested CFO Martha Bewley present on the ESD Funding. CFO Bewley gave an informative presentation on JCESD Funding 101, explaining the state school

fund, the ADM formula, the steps (1. average daily membership; 2. weighting; 3. Teacher experience; 4. General purpose grant; 5. Transportation grant; 6. Total formula revenue; and the final calculation); ESD funding; historical ADMw; resources and special revenue funds.

Conversation took place about the ten-day-drop due to absences and the impact on funding for ESDs, especially the smaller rural districts and the potential need for administrative services.

Information Technology Director spoke on the historical aspect of our JCESD, sharing that a point-of-pride for JCESD has been in offering services as part of the core services under the Local Service Plan without cost. With other ESDs there have been a menu of options with potential additional costs but we have tried to avoid them as much as possible.

Superintendent Shay thanked David Hicks, Barbara Garland and Martha Bewley for their efforts in continuing the uniqueness of the JCESD and the services we provide under the Local Service Plan.

CFO Martha Bewley and Superintendent Shay Mikalson explained some of the ESD funding around SIA funds and concluded the ESD funding presentation.

b) Resiliency Framework update and Q&A

Superintendent Shay Mikalson shared information on the recent state mandates on wearing masks and obtaining vaccinations by October 18th (with the exception of those who have a medical or religious exception). He also shared that he is taking the time to meet with all JCESD employees to have one-on-one conversations.

A conversation took place about the potential impact the vaccination mandate will have on our staff. Superintendent Shay Mikalson explained that part of the one-on-one conversations will help him to get an idea where the JCESD staff is, but he doesn't think we will be impacted as much as the component districts; they are concerned, especially about the shortage of bus drivers in our state. He will continue to keep the board updated.

c) In-service

Superintendent Shay Mikalson shared about the JCESD staff picnic/in-service that allowed for staff introductions, to connect, to get updates relative to state mandates and also get updated on the necessary annual training and benefits requirements.

d) JCESD Governing Body Questionnaire – from SGA CPA and Consultants (FY ending June 30, 2021)

Superintendent Shay Mikalson shared that this item is just a reminder for board members to complete the questionnaire if they have time between the meetings this evening.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1) **Board Chair will offer opportunity during meeting** The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

(Option 2) **Written Comment**: The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on Wednesday, September 1, 2021 and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation. Please submit your [COMMENT HERE](#)

There were no comments submitted this evening.

ACTION ITEMS

Consent Agenda

- A. Approval of **August 4, 2021** Meeting Minutes
- B. Accounts Payable Vouchers
- C. Financials (June & July)
- D. Personnel (if any)

Barbara Ibrahim motioned to approve the consent agenda as presented, seconded by Jamie McLeod-Skinner; motion passed unanimously – **Approved 7/0**.

BOARD HIGHLIGHTS

- Thank you to Shay, Tessa and everyone else involved in the staff welcome back picnic – it was nice to see everyone’s faces, get to know each other and see each other in a more formal setting. It was great.
- The opportunity to attend OSBA conference and to hear conversations from around the state is appreciated. Attendance by others is encouraged.
- Daniel Petke is now officially an employee for Black Butte School, as a bus driver. He shared that the training has been fun. He would encourage others to take the bus driver training.

Superintendent Mikalson shared that the OSBA Conference has added a virtual option.

Dani Cowdrey asked about the personnel resignations, if the two resignations were expected and if the positions will be replaced. Superintendent Shay Mikalson requested Special Services Director Barbara Garland provide an update. Barbara Garland explained that the positions were previously approved/ hired and those personnel have since submitted resignations that were not anticipated. They are looking to fill those positions.

A request was made for information about what JCESD does for home school students. Superintendent Shay Mikalson summarized that our ESD registers students for home school as requests are received; there is other follow-up work (testing, etc.) that is provided, but right now our JCESD does the registration.

REMINDERS:

- OSBA New Board Member (virtual) Training – **September, 9, 2021** 5pm-6pm
- OAESD Executive Director, will be presenting three virtual sessions titled Oregon's ESDs - Their History, Their Role, and Their Future. Please share this information with your board members. Each session will be held via Zoom and will cover the same content each session. Please register through the link below that correlates with the date and time in which you would like to attend. Also, please register with the email address in which you would like the calendar invitation and Zoom link to be sent to.

Registration is now open and will close on September 15th.

September 21, 2021 / 11:00 AM - 12:00 PM

September 22, 2021 / 3:00 PM - 4:00 PM

September 23, 2021 / 7:00 PM - 8:00 PM

- Next Board Work Session (5pm) & Board Meeting (6pm) – **Wednesday, October 6, 2021**
- OSBA new board member Q & A session **Thursday, October 21, 2021 @4pm.**
- OAESD Summit - **November 11, 2021**, Salem.
- OSBA Convention - **November 11-13, 2021**, Salem

MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Joan Starkel adjourned the meeting at 7:08pm.

DRAFT to Board for Approval at next meeting:

October 6, 2021

Tessa Bailey, Board Secretary

Board Chair Joan Starkel

Superintendent Shay Mikalson

Date

Date