



Jefferson County Education Service District  
**BOARD MEETING MINUTES**

**Wednesday, November 4, 2020 at 6:00PM**

**APPROVED**  
12/02/2020

**Board Meeting Location**

Due to Governor Brown's order to "Stay Home – Save Lives"  
this meeting will take place virtually via ZOOM:

**REMOTE ACCESS ONLY**

Topic: 20201104 JCESD Board Meeting  
Time: Nov 4, 2020 06:00 PM Pacific Time (US and Canada)  
Join Zoom Meeting

<https://us02web.zoom.us/j/84644362374?pwd=eVE4dEdLQ05yT3BBc2w3SzdPeUdNdz09>

Meeting ID: 846 4436 2374 Passcode: 16071378

Phone: (253) 215-8782 US (Tacoma) Meeting ID: 846 4436 2374 Passcode: 16071378

**2020/2021 Board Members:** Chair Jamie McLeod-Skinner; Vice-Chair Kathleen Marston; Joan Starkel, Daniel Petke, Dani Cowdrey, Marie Glenn, Jake Schwab

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**WELCOME - REGULAR SESSION / BUSINESS MEETING / PLEDGE OF ALLEGIANCE**

Board Chair Jamie McLeod-Skinner called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

**ATTENDANCE:** Jamie McLeod-Skinner, Marie Glenn, Kathy Marston, Joan Starkel, David Petke, Board Advisor Barbara Ibrahim, Jake Schwab [*entered at 6:07pm*], Dani Cowdrey [*entered 6:13pm*]

**ABSENT:** Jake Schwab [*entered at 6:07pm*], Dani Cowdrey [*entered 6:13pm*]

**AGENDA ADOPTION** – Marie Glenn motioned to adopt the agenda as presented, seconded by Joan Starkel, motion passed – **Approved 5/0** [2 board members late].

**COMMUNICATION / PRESENTATIONS / REPORTS**

- **REMINDER: PACE Training** – Superintendent Ken Parshall reminded the board of Senate Bill 155, the PACE training that was sent to them previously and that our district will receive a benefit from PACE if all participate in the training.
- **Discussion about board retreat / workshop** – Superintendent Ken Parshall explained this topic was discussed during the survey (from OAESD) and it was requested to add it to the agenda as a discussion item. Discussion took place about the timeframe and format for meeting; board members agreed that in-person and an hour before regular scheduled meeting would work best. It was also agreed to wait until after winter months in consideration of board members traveling from the rural districts. Board Chair Jamie McLeod-Skinner stated based on the general interest we will move forward and

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re-agendize the topic for February (or March) 2021. It was agreed to tentatively schedule the meeting for March 2021 as to not conflict with budget time; the board will confirm and discuss agenda in February 2021.

- **Discussion about Steve Rankin 2021-2022** - Superintendent Parshall explained this topic was requested as we plan for the next Steve Rankin mini-grant awards in spring of 2021. Discussion took place about the process, timeline and possible work session and a method to gather information from board members prior to coming together with board member thoughts and ideas for final discussion in February. Board Chair McLeod-Skinner and board secretary will look into the possibility of using a Google doc to gather information with respect to public meeting laws.
- **Re-opening Schools Report – “Ready Schools, Safe Learners”** Superintendent Parshall shared the new guidance published by Oregon Department of Education. The General Metrics for Returning to In-Person Instruction, Through the On-Site or Hybrid Model (version 10/28/2020) was shared on screen. Discussion took place about the new guidance, the safety guideline requirements (sanitizing, etc.) and the requirement of masks.
- **Special Services Report** – Special Services Director Barbara Garland, shared that the Jefferson County ESD has turned into an evaluation center. Due to COVID, the Early Intervention & Early Childhood Special Ed evaluations were halted but since July 1<sup>st</sup> they have been evaluating and they are all caught up and new referrals are being processed. She explained in detail about the sanitizing and screening process with personal protective equipment and temperature check.
- **Technology Services** – IT Director David Hicks shared that the technology department have survived the round number one of the rush and now preparing for the changes due to the new metrics: recovery, shifting focus in districts on a one-to-one [i.e. bring it with you and take it with you]; change in reporting and scheduling. He explained in greater detail the work being done at each district: Ashwood School - Google; Black Butte School – Equipment and accounts; Culver – troubleshooting Chromebook applications, assessment grading and scheduling; JCSD – first quarter ends this Friday, they have been assisting with final grades, credits and other scheduling work.
- **OSBA - Release of All Students Belong model sample policy (ACB & ACB-AR) – First Reading** Superintendent Parshall explained the First Reading of policy ACB & ACB-AR explaining that it will be in effect on January 1, 2021. Board members took time to read the policy and AR; a lengthy discussion took place regarding policy update, the proposed bracketed language and the need to have a board meeting in December in order to discuss further and approve the second and final reading to be in compliance with the new law by the beginning of the new year. It was decided that a meeting will take place the first Wednesday of December (December 2, 2020). Superintendent Parshall will discuss the policy with OSBAs policy department and ESD’s legal counsel for clarification on items discussed and have final recommendations on the bracketed language to bring forward at that time.
- **Local Service Plan 2021-2022 Update** - Superintendent Parshall shared that he has met with Culver; spoke with teacher leaders of Black Butte and Ashwood – the two focus service areas are special education services and technology. We will provide technical support coaching as the districts implement their SIA plan focused on improving math and literacy outcomes. The next step in the development of the Local Service Plan for districts to adopt in January (or February) is to select two

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board members to review the Local Service Plan prior to submitting to the districts for adoption prior to the March 1, 2021 deadline.

#### **HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:**

*Due to the COVID-19 state-wide restrictions and Governor Brown's "Stay Home, Save Lives" order, the Jefferson County ESD will accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on **Wednesday, November 4, 2020** and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.*

There were no public comments received this evening.

#### **ACTION ITEMS**

##### **A. Consent Agenda**

1. Approval of **October 7, 2020** Meeting Minutes
2. Financials
3. Accounts Payable Vouchers
4. Personnel Action – (Superintendent Retirement/Resignation)

Board Chair asked the board if there are any desired changes to the draft meeting minutes, financials or accounts payable – there were no comments. Board Chair asked Superintendent Parshall if he would like to speak on the personnel action. Superintendent Parshall shared that it is with mixed emotions that he submit his retirement resignation this evening. Superintendent Parshall shared that he spoke with Board Chair Jamie McLeod-Skinner and the 509-J Board Chair Laurie Danzuka and discussed that they may consider splitting the roles of the superintendent with the Jefferson County ESD and Jefferson County School District 509-J. With the growth of OAESD and added responsibilities it may be the time to consider. Daniel Petke suggested making the December meeting a longer meeting to discuss the options. Board Chair also suggested the discussion of options for the superintendent search as well. Superintendent Parshall said he would be happy to bring some options and suggestion to the next board meeting.

Daniel Petke motioned to approve the consent agenda, seconded by Joan Starkel; motion passed – **Approved 7/0.**

##### **B. Appoint two volunteers for Local Service Plan 2021-2022**

Jamie McLeod-Skinner and Marie Glenn expressed interest in volunteering for review of the Local Service Plan 2021-2022.

Dani Cowdrey motioned to nominate/appoint Jamie McLeod-Skinner and Marie Glenn for review of the Local Service Plan 2021-2022, seconded by Kathy Marston; motioned passed – **Approved 7/0.**

##### **C. OSBA Board of Directors Nomination – Patti Norris**

Joan Starkel motioned to approve the nomination of Patti Norris for the OSBA Board of Directors, seconded by Dani Cowdrey; motion passed – **Approved 7/0.**

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**D. Resolution to adopt the OSBA 2021-2022 Legislative Priorities and Principles as recommended by the Legislative Policy Committee**

Daniel Petke motioned to approve Resolution to adopt the OSBA 2021-2022 Legislative Priorities and Principles as recommended by the Legislative Policy Committee, seconded by Marie Glenn; motion passed – **Approved 7/0.**

**E. Selection of Board Representative for OAESD Task Force on Equity and Racial Justice**

Jamie McLeod-Skinner expressed interest in being on the task force. Ken Parshall explained the importance of having regional representation. Discussion took place regarding the task force and equitable representation from our region. Superintendent Ken Parshall explained they are asking for a board representative. Discussion continued regarding representation and whether a Native American from Warm Springs or a Hispanic from our district could be the representative. Discussion continued about the representative being a board member. Chair McLeod-Skinner said she would be happy to start the process and if it’s open to others representatives she will bring it back to the board for discussion.

Jake Schwab nominated Jamie McLeod-Skinner, seconded by Dani Cowdrey; motion passed – **Approved 7/0.**

**BOARD HIGHLIGHTS**

- Congratulations to Jake Schwab – Mr. Mayor.

**REMINDERS**

- OSBA Annual Convention (virtual) - **Saturday, November 14, 2020** (\$50 - registration)
- No ESD Board meeting in **December** (unless necessary) - December 2<sup>nd</sup> (policy & superintendent search)
- Next board meeting **January 6, 2021**

**MEETING CLOSURE/ADJOURNED**

With no further business Board Chair adjourned the meeting at 7:44pm.

**DRAFT to Board for Approval at next meeting:  
December 2, 2020**

\_\_\_\_\_  
Tessa Bailey, Executive Assistant

\_\_\_\_\_  
Jamie McLeod-Skinner, Board Chair

\_\_\_\_\_  
Ken Parshall, Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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