



Jefferson County Education Service District
BOARD OF DIRECTORS MEETING MINUTES

Wednesday, July 1, 2020

6:00PM

Board Meeting Location

Due to Governor Brown's order to "Stay Home – Save Lives"
this meeting will take place virtually via ZOOM:

REMOTE ACCESS ONLY

Topic: JCESD Board Mtg 20200701

Time: Jul 01, 2020 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82955545605?pwd=RVI5bDB5MnRYWkRHZmRhdlNaQ0ZlZWQ09>

Meeting ID: 829 5554 5605

Password: 1523703

Phone: (253) 215-8782

Meeting ID: 829 5554 5605

Password: 1523703

2019/2020 Board Members: Chair Joan Starkel, Dani Cowdrey; Daniel Petke; Vice-Chair Kathleen Marston; Marie Glenn; Jamie McLeod-Skinner; Jake Schwab and Board Advisor Barbara Ibrahim

ATTENDANCE Dani Cowdrey; Daniel Petke; Marie Glenn; Jamie McLeod-Skinner, Vice-Chair Kathy Marston; Jake Schwab and Board Advisor Barbara Ibrahim

ABSENT: Chair Joan Starkel

WELCOME - REGULAR SESSION / BUSINESS MEETING

Board Vice-Chair Kathy Marston called the meeting to order.

AGENDA ADOPTION

Jamie McLeod-Skinner motioned to approve the agenda as presented, seconded by Dani Cowdrey; motion passed - **Approved 6/0.**

2020/2021 BOARD OFFICER NOMINATIONS

- **Chair** – Daniel Petke nominated Jamie McLeod-Skinner for the Chair position; with no additional nominations the motion was made to close the call for nominations and accept the nomination for Jamie McLeod-Skinner as board chair, seconded by Marie Glenn – **Approved 6/0.**

- **Vice-Chair** – Dani Cowdrey nominated Kathy Marston for Vice-Chair; with no additional nominations Daniel Petke motioned to close the nominations and accept Kathy Marston as the Vice-Chair, seconded by Marie Glenn – **Approved 6/0**.

Vice-Chair Kathy Marston handed the meeting to new Board Chair Jamie McLeod-Skinner. Chair McLeod-Skinner proceed to the first presentation item on the agenda *Steve Rankin Memorial Grants Update (Award Letters)*.

COMMUNICATION / PRESENTATIONS / REPORTS

- **Steve Rankin Memorial Grants Update (Award Letters)**

Superintendent Parshall explained that the award letters would be sent out for the Steve Rankin Memorial Grants. Kathy Marston missed the last board meeting (June) and asked for clarification about the awards and if the applicants who had two-or-more teachers involved are only receiving \$500. Confirmed by board secretary to be correct. Discussion took place regarding the need to update the process for the future whether by the board or a sub-committee.

- **COVID-19 Update**

Superintendent Parshall explained that the schools have been allowed to open in the fall given three options to plan for: 1) on-site; 2) hybrid or 3) remain in distance learning. The schools have been asked to give their feedback and the feedback will be used in consideration of a model that works best for their individual communities. Schools have also been given guidance from the Oregon Department of Education in partnership with the Governor's office and the Oregon Health Authority. Individual districts are asked to partner with the individual county health department in their school districts. The four component districts will be involved with the Jefferson County Public Health Department under the guidance of Michael Baker, Health Services Director. School districts have to have an emergency plan in place to include infectious disease. Superintendent Parshall explained that High Desert ESD (contact: Joe Hallums) is available to assist the JCESD component districts in preparing their plans. There are five ESDs in Oregon who have received funding for a full-time (1.0 FTE) to assist districts prepare their emergency plan and infectious disease plan. The plan has to be approved by the local school boards and then it has to be submitted to Oregon Department of Education by August 15th. It's not required to be approved by ODE.

Daniel Petke shared that he read that the plan does **not** have to be approved by the board before it is submitted. Superintendent confirmed.

Superintendent Parshall also explained there are conversations taking place regarding protections from liability for districts – because of the potential claims if students or staff get sick. Currently the liability coverage carriers for districts are not taking that on, but it is a topic that will continue as we progress. Superintendent Parshall asked if there are any questions.

Daniel Petke asked if ODE is not approving the plans, if anyone will be approving the plans – County Health Department, etc. Superintendent Parshall shared that the County Health Department will be in the communication as a partner and will sign-off that they have been involved in the planning and will be involved/support in mitigation for any outbreak. Ongoing collaboration with County Health Departments will be important for all our districts. He also shared that additional guidance is expected later in July. None of the districts have posted their plans yet.

Marie Glenn asked if the information would be on the website. Superintendent Parshall said the information is on the Oregon Department of Education’s website but not on ours. He also explained that there is a survey online right now to gather community input.

Board Advisor Barbara Ibrahim said she is working as part of the COVID response team with the county health department and one of the things that could impact schools with the contact-tracing is if a student lives with someone who tests positive - they have to be under monitoring for up to two weeks from the last exposure; so if it is a parent, they can have ten days that they are communicable plus fourteen days after that – so that would be 24 days at home. If you have kids in a classroom exposed to it; it would be around two weeks. Exposure is very tight, like fifteen minutes and within six feet apart. She explained that they call them a PUM (person under monitoring) for a case. Part of the planning will have to be tutors or online for these students.

Superintendent Parshall explained there will be more guidance around cohort size in order to mitigate the exposure and allow for monitoring.

Chair Jamie McLeod-Skinner asked if Superintendent Parshall is aware of any upcoming sessions or guidance (that he is aware of) that may cover potential liability, be tied into the budget, or decisions that may impact our ESD. Superintendent Parshall shared briefly about prospective guidance that leadership is hoping that will be addressed by legislation but he has not had contact with the Governor’s office, his communication has been through the Oregon Department of Education.

- **Collective Bargaining Update**

Superintendent Parshall explained that it is just a reopener on salary, one language item and insurance CAP and the first scheduled meeting will be July 15th at 2:00pm. Hopefully it will be brief discussion; it’s a difficult time to bargain and we are all aware of that.

- **Policy ARs to be ADDED**

- GCBDAAGDBDAA–AR(1)
- GCBDAAGDBDAA–AR(2)

Superintendent Parshall explained that these two ARs do not require board approval but they are in alignment with the law and part of the policy that was brought before the board previously.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS: (needs updated)

*Due to the COVID-19 state-wide restrictions and Governor Brown's "Stay Home, Save Lives" order, the Jefferson County ESD will accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on **Wednesday, July 1, 2020** and will be read during the public comment section of the virtual meeting on - Thank you for your understanding and cooperation. Please submit your [COMMENT HERE](#)*

There were no comments submitted for this evening.

ACTION ITEMS

Board Chair asked for any discussion, questions, comments or a motion on the consent agenda.

A. Consent Agenda

1. Approval June 3, 2020 - DRAFT Meeting Minutes
2. Monthly Financial Report (May 2020)
3. Accounts Payable
4. Personnel Action – (Speech Language Pathologist, Marissa Haines, FTE 1.0)

Daniel Petke motioned to approve the consent agenda as presented, seconded by Dani Cowdrey; motion passed – **Approved 6/0**.

B. *OSBA Proposed Policy Updates for May 2020 – 2nd & Final Reading

- GBL – Personnel Records *, Required
- GBLA – Disclosure of Information, Highly Recommended
- GBN/JBA – Sexual Harassment, Required, New Version
- GBN/JBA-AR – Sexual Harassment Complaint Procedure, Required, New Version
- IGBAH-AR – Special Education – Evaluation and Eligibility Procedures**, Required
- JBA/GBN – Sexual Harassment, Required, New Version
- JBA/GBN-AR – Sexual Harassment Complaint Procedure, Required, New Version

Board Chair introduced the action item *OSBA Proposed Policy Updates for May 2020* and Superintendent Ken Parshall explained the proposed policies (with specific bracketed language that was selected or omitted) that are presented for second and final reading.

Board Chair Jamie McLeod-Skinner called for a motion and suggested to reference the proposed edits that were made on pages 26, 34, 39, 40 & 41.

Kathy Marston motioned to approve the *OSBA Proposed Policy Updates for May 2020* with the proposed edits as presented, seconded by Marie Glenn; motion passed – **Approved 6/0**.

BOARD HIGHLIGHTS

There were no board highlights this evening.

REMINDERS

- OSBA Summer virtual conference, **July 11, 2020 (8am-Noon)** – *last day to register is July 8th.*
- Next board meeting **August 5, 2020 @6pm**

MEETING CLOSURE/ADJOURNED

With no further discussion, Board Chair Jamie McLeod-Skinner adjourned the meeting at 6:50pm.

DRAFT to Board for Approval at next meeting:

August 5, 2020

August 12, 2020

Tessa Bailey, Executive Assistant

Jamie McLeod-Skinner, Board Chair

Ken Parshall, Superintendent

Date

Date