



**Jefferson County Education Service District**  
**295 SE Buff Street, Madras, OR 97741**  
**Board of Directors Meeting Minutes**  
**January 10, 2019 - 6:00PM**

**APPROVED**  
2/06/2019

**ATTENDANCE:** Marie Glenn; Vice-Chair Joan Starkel; Daniel Petke; Dani Cowdrey; Chair Lindsay Foster-Drago (late); Board Advisor Barbara Ibrahim Staff: Superintendent Ken Parshall; Executive Assistant Tessa Bailey; CFO Martha Bewley, David Hicks, Jay Patrick and Barbara Garland. Guest: Kathy Sisk

**ABSENT:** Kathleen Marston; Lola Hagman

**REGULAR SESSION / BUSINESS MEETING**

Vice-Chair Joan Starkel called the meeting to order at 6:00pm.

**AGENDA ADOPTION**

Vice-Chair Joan Starkel suggested moving agenda items 3 & 4 to allow the guest speaker to be first and not have to stay through the correspondence.

Marie Glenn motioned to adopt the agenda as presented with the exception of switching items **#3. CORRESPONDENCE** and **#4. COMMUNICATION / DISCUSSION ITEMS / PRESENTATIONS / REPORTS**; seconded by Dani Cowdrey – **Approved 4/0** (*one member ran late*).

**COMMUNICATION / DISCUSSION ITEMS / PRESENTATIONS / REPORTS:**

Kathy Sisk, attended the meeting to present on the Culinary Arts field trip as a follow-up and thank you for the Steve Rankin Memorial scholarship awarded last year.

Superintendent Ken Parshall presented the newly updated Local Service Plan 2019/2020 draft for review for adoption later in the action items.

Superintendent Parshall also shared the vacancies on the JCESD Budget Committee *as follows: BC Position 1 (Ashwood); BC Position 3 (Black Butte); BC Position 4 (509-J); BC Position 6 (509-J); BC Position 7 (509-J) if they are ready to nominate this evening when we go over the action items.*

**CORRESPONDENCE**

The Special District Election, May 21, 2019 packet from the Jefferson County Clerk was shared, showing the following positions: Dani Cowdrey, Ashwood; Lolita Hagman, Culver; Daniel Petke, Black Butte and Lindsay E. Foster-Drago At-Large, terms due to expire on 6/30/2019.

Superintendent Ken Parshall presented the OSBA Declaration of Board Appreciation/Recognition Month for January 2019 and presented the ESD board members with certificates of appreciation and a Starbucks coffee card.

Superintendent Parshall informed the board of the Teacher of the Year program; nominations open until January 31, 2019.

## HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS

*The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized.*

## ACTION ITEMS

### Consent Agenda

Approval of Board Minutes **November 15, 2018**

November 2018 Financials

Approval of Payables (December 2018)

December 2018 Financials

Marie Glenn motioned to approve the consent agenda as presented – seconded by Joan Starkel –

**Approved 5/0.**

### **Local Service Plan 2019/2020 Adoption**

Joan Starkel motioned to adopt the 2019-2020 Local Service Plan as presented – seconded by Dani Cowdrey – **Approved 5/0.**

### **Appoint/Nominate JCESD Budget Committee members**

Dani Cowdrey nominated Jody Holmes (Ashwood) for the budget committee; Daniel Petke nominated Delaney Sharpe (Black Butte) for the budget committee.

Dani Cowdrey moved to accept nominations and Vice-Chair Joan Starkel seconded. - **Approved 5/0.**

**\*Resolution 19-02, In Support of Education Funding to the Level Recommended by the Quality Education Model 2019.** Vice-Chair Joan Starkel motioned to approve – Daniel Petke seconded the motion. - **Approved 5/0.**

**\*Resolution 19-03, Support of Increasing Public School Funding:** Vice-Chair Joan Starkel motioned to vote on Resolution 19-02 – Daniel Petke seconded the motion. The Resolution 19-03, Support of Increasing Public School Funding was passed by a majority vote as follows: Yes – Joan Starkel; Lindsay Foster-Drago and Daniel Petke; No – Dani Cowdrey and Marie Glenn abstained – **Motion failed based on no majority vote 3/2 (seven-member board).**

**At 6:55PM - EXECUTIVE SESSION:** In accordance with ORS 192.660(2)(d) the board will meet to conduct deliberations with persons designated to carry on labor negotiations and...

**EXECUTIVE SESSION:** *In accordance with ORS 192.660(2)(i) the board will now meet in executive session to review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member, unless the person whose performance is being reviewed and evaluated requests an open hearing*

**EXECUTIVE SESSION ENDED 7:17PM.**

**The ESD board reconvened in regular session for the following:**

**Approval of JCESD and Cascade Bargaining Council Agreement (Summarized)**

Dani Cowdrey moved to approve the JCESD and Cascade Bargaining Agreement – Marie Glenn seconded - **Approved 5/0.**

**BOARD HIGHLIGHTS**

- Having Kathy Sisk here for the field trip update.
- Pictures in the newspaper for board appreciation month was nice.

**REMINDERS:**

Next Board Meeting: **Wednesday, February 6, 2019.**

**Wednesday, February 6, 2019**, County clerk to publish Notice of District Board Election for May election.

**Saturday, February 9, 2019 first day** for district candidates to file declaration or petition for May election.

**Thursday, March 21, 2019 last day** for district candidates to file declaration or petition for May election.

**MEETING CLOSURE – Meeting Adjourned at 7:26pm.**

**DRAFT to Board for Approval at next meeting:  
February 6, 2019**

\_\_\_\_\_  
Tessa Bailey, Executive Assistant

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Lindsay Foster-Drago, Board Chair

\_\_\_\_\_  
Ken Parshall, Superintendent

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Date

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Date