



## Jefferson County Education Service District

295 SE Buff Street, Madras, OR 97741

Board of Directors Meeting Minutes

May 1, 2019 - 6:00PM

**APPROVED**  
6/05/2019

**ATTENDANCE:** Vice-Chair Joan Starkel, Marie Glenn, Lola Hagman, Dani Cowdrey and Daniel Petke (Daniel Petke was present via ZOOM video conference)

**ABSENT:** Kathleen Marston, Board Chair Lindsay Foster-Drago and Board Advisor Barbara Ibrahim

### **REGULAR SESSION / BUSINESS MEETING – 6:00PM**

Vice-Chair Joan Starkel called the meeting to order at 6:00pm directly following the work session.

### **AGENDA ADOPTION**

Dani Cowdrey moved to approve the agenda as presented, seconded by Lola Hagman - **Approved 5/0.**

### **PUBLIC HEARING FOR BUDGET ADOPTION**

Opportunity for Public Input on 2019-2020 Budget

<https://jcesd.k12.or.us/sites/jcesd.k12.or.us/files/FY19-20.%20JCESD%20Approved%20Budget.pdf>

There were no comments or input from the public hearing for budget adoption.

### **HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:**

The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. – **There were no public comments.**

### **ACTION ITEMS**

The following items were on the evening's consent agenda:

#### **Consent Agenda**

1. Approval April 11, 2019, Meeting Minutes
2. Monthly Financial Report – April 30, 2019
3. April Accounts Payable
4. Personnel Action – Isabel Butler, SLP

Marie Glenn motioned to approve the consent agenda as presented, seconded by Dani Cowdrey- **Approved 5/0.**

Additional action items included the following:

**Resolution #19-04, Adopting the 2019-2020 Budget:**

Dani Cowdrey motion to approve Resolution 19-04 Adopting the 2019-2020 Budget of **\$3,008,452** seconded by Marie Glenn – **Approved 5/0.**

**Resolution #19-05 - Resolution to Transfer Appropriations within the general fund:**

Marie Glenn motioned to approve Resolution 19-05 Resolution to Transfer Appropriations within the general fund, 2<sup>nd</sup> by Lola Hagman - **Approved 5/0.**

**Steve Rankin Mini-grant Awards:**

Steve Rankin Mini-grant Awards: Joan shared that she ran into Elizabeth (Steve Rankin's wife) and shared with her about what Black Butte purchased for their grant award last year; she cried she was so grateful; she said Steve loved to fly-fish and that was the perfect example of how he would want it used.

Lola Hagman moved to approve ALL applicants with exception of applicant #1 – ask them to reapply with more details to include the budget. To approve applicant #6- understanding that the iPad stays at Madras Elementary if the award winner leaves the school or district. Motion was seconded by Marie Glenn – **Approved 5/0.**

**PROPOSED 2019-2020 JCESD Board Calendar:**

Superintendent Ken Parshall shared the proposed 2019-2020 JCESD Board calendar explaining that we did add a meeting in July after researching the State regulation; he also asked the board if they want to keep the time at 6:00pm or change it. Daniel Petke shared his thoughts regarding the new board members that will be coming onboard and the potential for the calendar to change if these dates do not work for them. Superintendent Parshall explained that we would like to get it approved with dates on the calendar and if needed we can revise for new board members later. Discussion took place regarding the meeting start time; the consensus was to keep it at 6:00pm.

Daniel Petke mentioned that the April 1<sup>st</sup> Meeting is during the time of Spring Break for Black Butte – that may need to be reconsidered. Discussion took place and agreement to CHANGE the April board meeting date to reflect **April 9<sup>th</sup>** as the ESD board meeting date for April 2020.

Dani Cowdrey motioned to approve the proposed 2019-2020 JCESD Board Calendar with amendment to the April date to **April 9** and the time of the meetings to begin at 6pm, motion seconded by Lola – **Approved 5/0.**

**HIGHLIGHTS:** Superintendent Parshall shared that the Student Success Act approved the House and goes to Senate... if approved by Senate goes to public/voters in January 2020.

**EXECUTIVE SESSION:** (Closed to the public) **Start time: 6:33pm**

In accordance with ORS 192.660(2)(i) the board will meet to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. **End time: 6:51pm**

BOARD RECONVENED IN REGULAR SESSION

**REMINDERS:**

Next Board Meeting: **Wednesday, June 5<sup>th</sup>, 2019** at 6:00pm

**Thinking Ahead – Mark Your Calendar:**

- 2019 OAESD Spring Conference Registration – **May 15<sup>th</sup>-17<sup>th</sup>, 2019**, SunRiver Resort
- Steve Rankin Memorial Mini-Grants AWARD NOTIFICATIONS - **May 17<sup>th</sup>, 2019**
- MHS Graduation – June 1<sup>st</sup> @9:00am

**MEETING CLOSURE/ADJOURNED**

With no further business Vice-Chair Joan Starkel adjourned the meeting at **6:56pm**.

**DRAFT to Board for Approval at next meeting:  
June 5, 2019**

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Tessa Bailey, Executive Assistant

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Lindsay Foster-Drago, Board Chair

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Ken Parshall, Superintendent

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Date

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Date