



Jefferson County Education Service District
Location: JCSD District Office
445 SE Buff Street, Madras, OR 97741
Board of Directors Meeting Minutes
March 13, 2019 - 6:00PM



ATTENDANCE: Chair Lindsay Foster-Drago; Vice-Chair Joan Starkel; Marie Glenn; Daniel Petke; Kathleen Marston; Lola Hagman; Staff: Superintendent Ken Parshall; Executive Assistant Tessa Bailey; CFO Martha Bewley, David Hicks, Jay Patrick and Barbara Garland

ABSENT: Dani Cowdrey; Board Advisor Barbara Ibrahim

REGULAR SESSION / BUSINESS MEETING

Board Chair Lindsay Foster-Drago called the meeting to order at 6:05pm.

AGENDA ADOPTION

Kathleen Marston motioned to approve the agenda as presented; seconded by Lola Hagman - **Approved 6/0.**

CORRESPONDENCE / COMMUNICATION / DISCUSSION ITEMS

Superintendent Parshall shared information about the Teacher of the Year 2019 selection process which included the timeline; printed presentation and written application rubric. Discussion took place and decided that the board would view information similar to how the Steve Rankin Mini-Grants are screened (via email); Tessa will send out the information once we receive it (April 4th) with scoring rubric and tally results by April 10th in order to bring results to the meeting on April 11th.

Superintendent Parshall informed the board that the Local Service Plan 2019/2020 has been adopted by all component districts (JCSD 509-J adopted 1/14/2019; Ashwood adopted on 2/13; Black Butte on 2/12 and Culver on 2/13).

Superintendent Parshall shared with the board a brief summary of the Legislative Forum and OSBA Town Hall meeting that took place on Saturday, February 23 to include a summarized (brief) biennium budget update.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS

The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, as a courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker. Each person wishing to speak will have signed in at the beginning of the meeting to be recognized. – There were no comments.

ACTION ITEMS

The Consent Agenda consisted of the following:

- Approval of Board Minutes February 6, 2019
- February Financials
- February Payments

Daniel Petke reminded of the importance and requested to have agenda items a week in advance when possible allowing the board time to read/review prior to the meetings in hopes to save time at the meetings.

Kathleen Marston motioned to approve the consent agenda as presented, Lola Hagman seconded the motion - **Approved 6/0.**

Personnel Action:

Superintendent Parshall presented and explained the summary for renewals, non-renewals, extensions & non-extensions of contracts reflecting the NEW proposed contracts for 2019-2020 (see attached).

Daniel Petke moved to approve the proposed contract renewals as presented and Joan Starkel seconded the motion - **Approved 6/0.**

BOARD HIGHLIGHTS

Marie Glenn mentioned it is fun to drive by the tennis courts and see them covered in snow; although it makes it difficult when spring sports are starting.

Superintendent Parshall shared as an FYI/highlight the Educator Advancement Council – ESDs around the state have applied for funding by regions and will be collaborating with hopes to bring additional funds into the High Desert ESD and JCESD.

REMINDERS

- **Thursday, March 21, 2019 last day** for district candidates to file declaration or petition for May election.
 - ✓ *Chair Lindsay Foster-Drago informed the board that she will not be re-apply for the board position but has enjoyed the experience of serving the past six years. Board Member Daniel Petke mentioned he is still considering and asked of the capabilities of scheduling Zoom meetings in hopes to encourage others from the rural district to apply.*
- 1st Budget Committee Meeting: ***Thursday, April 11 2019** at 5:00pm – at JCESD, Madras [*please note day]
 - ✓ It was requested to have the meeting at the SSB Board Room at Jefferson County School District 509-J, 445 SE Buff Street, Madras in order to accommodate all members and to use the screen for the presentation.

- Next Board Meeting: ***Thursday, April 11 2019** at 6:00pm (or immediately following the Budget Committee Meeting) – at JCESD, Madras [*please note day]

Thinking Ahead – Mark Your Calendar:

- 2019 OAESD Spring Conference Registration – **May 15th-17th, 2019**, SunRiver Resort
- Steve Rankin Memorial application timeframe – **March 15th – April 19th, 2019**
- Work Session for Steve Rankin Memorial Mini-Grants – **Wednesday, May 1, 2019 @5:00pm**
- Steve Rankin Memorial Mini-Grants NOTIFICATIONS - **May 17th, 2019**

MEETING CLOSURE With no further business Chair Lindsay adjourned the meeting at 6:43pm.

DRAFT to Board for Approval at next meeting:

April 11, 2019

Tessa Bailey, Executive Assistant

Lindsay Foster-Drago, Board Chair

Ken Parshall, Superintendent

Date

Date