

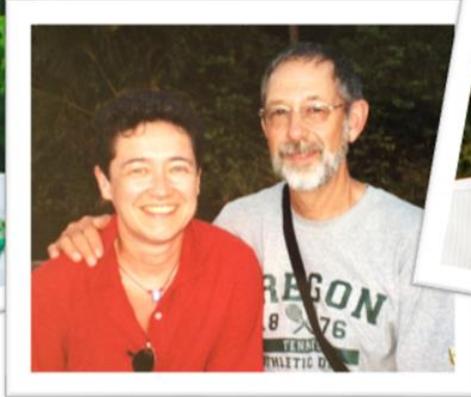
2021-2022



JEFFERSON COUNTY ESD

FY 2021/2022

*It is with fond memory
we once again offer the*



Steve Rankin

Memorial Mini-Grant Program & Application

Photos courtesy of Madras Pioneer Reporter

BACKGROUND

In remembrance of Steve Rankin, JCESD Board Chair, active community member and advocate for the children and teachers of Jefferson County, the Jefferson County Educational Service District Board of Directors has re-established a grant program to assist teachers and classrooms. All Jefferson County public school teachers are eligible to apply for funds under this program. **The JCESD plans to award up to ten (10) grants up to \$500 each for the 2021-2022 school year.**

TIMELINE

Applications will be available on-line on **April 30, 2021 – May 28, 2021** Jefferson County public school teachers that are returning for the 2020-2021 school year may apply for funds up to **\$500**. **Proposals are due to the ESD office by 5:00 PM on Friday, May 28, 2021.** Successful applicants will be notified by email the week of **June 14-18, 2021** following the June 3, 2020 ESD board meeting. In the event a winning recipient will not return for the **2022-2022** school year, the grant funds may be awarded to the classroom or school which it was awarded with ESD Board approval.

SELECTION CRITERIA

The Board will select proposals for funding. Criteria to be considered in the selection process will include:

- Projects should be related to expanding opportunities and experiences for teachers and/or students to enhance efforts in providing vocational, career and hands-on opportunities.
- The project has clearly stated and measurable learning outcomes.

- A well-designed plan to report the project's results to the Jefferson County ESD Board of Directors needs to be incorporated into the application. This can be a written response, an invitation to observe the activity, or a presentation to the Jefferson County Board of Directors at a regular meeting.
- Joint proposals serving multiple classrooms are encouraged and should be referenced in the submittal.
- A signature of support from the school principal or administration is required.
- The funds are to be used to supplement and not supplant regular building expenditures. No funds may be carried over or revolved into any school or local district budget.
- The Board will consider requests to waive any and all of the above criteria if written rationale for the waiver is included with the application.

PROPOSALS

Proposals need to include the application page, applicable signatures and should attach no more than a single sheet of paper to include all the selection criteria. Joint proposals are allowable with each teacher being eligible for up to **\$500**. An individual teacher may receive only one (1) award per school year. Successful proposals will identify benefits to be obtained and will address all of the selection criteria.

Grant recipients must agree to provide the Jefferson County ESD with any information and/or documentation as required.

ALLOWABLE EXPENDITURES

All expenditures under this program will be made through the Jefferson County ESD. Requisitions will be on the Jefferson County ESD requisition form and subject to Jefferson County ESD accounting requirements. Allowable expenditures include, but are not limited to, supplies, books, materials, periodicals, and computer software, hardware, conference or class registrations and allowable travel. All expenditures must take place during the **2021-2022** school year and processed prior to **June 30, 2022**.

Inquiries or applications should be addressed to **Tessa Bailey** at the following:

- EMAIL at:
tbailey@509j.net

OR

- MAIL at:

Jefferson County ESD
Attn: Board Secretary Tessa Bailey
295 SE Buff Street
Madras, Oregon 9774

JEFFERSON COUNTY ESD

FY 2021/2022

**Steve Rankin
Memorial Mini-Grant
Application**

DATE: _____

NAME: _____

SCHOOL: _____ GRADE/SUBJECT: _____

Please attach a separate paper with the following elements:

PROJECT SUMMARY: Explain the opportunity or experience in which you are seeking support along with clearly stated learning outcomes.

PROJECT PARTNERS: If you have project partners please explain the relationship(s) to your application. Grant applications are not required to have partners.

REPORTING SUMMARY: Explain how you will report the project results to the Jefferson County Board of Directors.

PROJECT BUDGET: Provide a detailed budget for the project that meets the allowable expenditures as described. Estimates will be accepted with the understanding project funds shall not exceed **\$500**.

PRINCIPAL/ADMINISTRATOR APPROVAL: I approve this application for the 2021-2022 school year.

Printed Name

Signature

School

Date

If chosen as a grant recipient, I will provide the Jefferson County ESD with a summary of this project as described in my application. I will agree to adhere to the allowable expenditure provision outlined in the grant information. Furthermore, I will not hold the Jefferson County ESD responsible for expenditures that exceed **\$500**.

Printed Name

Signature

School

Date