



Jefferson County Education Service District
Jefferson County ESD, 295 SW Buff St., Madras, OR 97741

BOARD MEETING MINUTES

Wednesday, February 1, 2023

Regular Session – 5:30PM

Electronic Meeting via Zoom - ONLY

[ACCESS ZOOM MEETING HERE](#)

Phone +1 253 215 8782 US (Tacoma)

Meeting ID: 892 2935 1422 Passcode: 905320

2022-2023 Board Members: Chair Joan Starkel; Vice-Chair Daniel Petke; Jamie McLeod-Skinner; Dani Cowdrey; Barbara Ibrahim and Raylene Thomas **Advisory Board Members:** Charlene Dimmick, Sue Matters

MEETING MINUTES

REGULAR SESSION @5:30PM

BOARD OF DIRECTORS ATTENDANCE: Chair Joan Starkel, Vice-Chair Daniel Petke, Jamie McLeod-Skinner, Dani Cowdrey, Raylene Thomas, and Barbara Ibrahim (entered at 5:40pm)

ABSENT: None

ADVISORY BOARD MEMBERS IN ATTENDANCE: Sue Matters

WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL

Board Chair Joan Starkel called the meeting to order at 5:30pm followed by the Pledge of Allegiance. Board Secretary noted board member attendance.

AGENDA ADOPTION

Jamie McLeod-Skinner made a motion to adopt the agenda as presented, Raylene Thomas seconded the motion; motion passed unanimously – **Approved 5/0** [Barbara Ibrahim entered meeting late].

COMMUNICATION / PRESENTATIONS / REPORTS / DISCUSSION

- **Budget Process Next Steps / Update**

Superintendent Shay Mikalson provided a summary on the K-12 state budget – explaining the original budget was at \$9.52 billion, last session it was at \$9.3 billion; explaining there is a lot of concern for inflation costs, staffing costs. The Governor came out with a \$9.9 billion a few days ago with priorities aligned with the services we provide. There was an analysis done

Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you.

by various districts in Oregon, and is believed that we need \$10.3 billion at the current service level; we are not there yet, but there are moments of celebration when we have collectively had advocacy to move \$400 million to the K-12 budget. February 22, 2023 is another revenue forecast.

Superintendent Shay Mikalson also shared that he and Dani Cowdrey will be attending another OAESD Governance Council and they will continue to keep the board updated.

**With noted corrections.*

Jamie McLeod-Skinner shared that once the Governor puts out her budget the state agencies can no longer advocate separately – that work remains for the rest of us; she asked if there are other formally planned, actively engaged outreach of organized activities for advocacy.

Superintendent Mikalson suggested reaching out independently to our representatives and this year there will be legislative days that will be available for board members. He will let the board know about other opportunities.

Jamie McLeod-Skinner suggested a potential joint letter from the board and advisory board members to the governor and legislators to advocate.

Board Chair Starkel suggested it be a co-authored letter with 509J as Warm Springs is part of the 509J school district.

- **Board Term Update**

Superintendent Shay Mikalson provided a summary on the expiring term limits for three of our board members (Daniel Petke, Dani Cowdrey and Jamie McLeod-Skinner) also noting the vacant Culver position will also be on the ballot. This update is just a reminder to the board of the expiring terms as we head into the next year.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1) (Board Chair will offer opportunity during meeting) The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

➤ **Remote access attendees:** Please raise your hand and enter your name in the chat to be called on by the board chair.

➤ **In-Person attendance:** Sign-in on the sign-in sheet at the room entrance and wait to be called on by the board chair.

(Option 2) Written Comment: The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on the date of the board meeting and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you.

No comments were submitted under either option this evening.

Board Chair Starkel proceeded to the action items on the agenda. Superintendent Mikalson noted that Manda Currier is attending the meeting via Zoom this evening – thanked Barbara Garland for her seventeen years of service and welcomed Manda Currier and shared that she is part of the personnel section of the consent agenda as Director of Special Programs.

ACTION ITEMS

A. Consent Agenda

1. Approval of **January 11, 2023** Meeting Minutes
2. Personnel – [Manda Currier, Director of Special Programs]
3. Accounts Payable Vouchers
4. Financials

Jamie McLeod-Skinner made a motion to approve the consent agenda as presented, motion was seconded by Barbara Ibrahim; motioned passed unanimously – **Approved 6/0.**

B. 2022-2023 Amended Superintendent Contract, Shay Mikalson

Jamie McLeod-Skinner expressed appreciation for Shay Mikalson doing a phenomenal job, we are fortunate to have him. She also thanked the board chair and superintendent for bringing this to the public process and made a motion to approve 2022-2023 amended superintendent contract for Shay Mikalson as presented, motion was seconded by Dani Cowdrey; motioned passed unanimously – **Approved 6/0.**

C. 2023-2026 Superintendent Contract, Shay Mikalson

Jamie McLeod-Skinner again expressed appreciation for Shay Mikalson, stating we are fortunate to have him. Jefferson County ESD, Central Oregon, the state of Oregon is so well served - this is in the best interest of our kids, our families and Central Oregon and she made a motion to approve the 2023-2026 superintendent contract for Shay Mikalson as presented, motion was seconded by Dani Cowdrey; motioned passed unanimously – **Approved 6/0.**

BOARD HIGHLIGHTS

- Board Chair Starkel noted that Black Butte School Board approved the JCESD Local Service Plan this evening.
- Black Butte School is moving forward with their Bond.

Discussion took place about JCESD board of directors potentially taking a stand in support of the Black Butte School bond. Superintendent Shay Mikalson summarized the details of the Black Butte Bond that was presented during the Black Butte Board Meeting this evening.

A request was made to have the Black Butte School Bond added to the JCESD Board meeting agenda

Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you.

for next month, March 1, 2023.

REMINDERS:

- OAESD Governance Council, **Thursday, February 2, 2023**
- JCESD Regular Session Board Meeting (5:30PM) – **Wednesday, March 1, 2023**

Board Chair reminded the board that the JCESD 2023-2024 Local Service Plan will be presented to the Ashwood School Board on February 8th; 509J on February 13th, and Culver on the 16th; she and Superintendent Mikalson will be attending each meeting and any board member interested in attending are welcome.

MEETING CLOSURE/ADJOURNED

With no further business, Board Chair Starkel adjourned the meeting at 5:51pm.

**DRAFT to Board for Approval at next meeting:
March 1, 2023**

Tessa Bailey, Board Secretary

Board Chair Joan Starkel

Superintendent Shay Mikalson

Date

Date

Please contact Tessa Bailey at 541.475-6192 if you need accommodations to participate in the board meeting. Please call at least two days prior to the scheduled meeting date. Thank you.