



Jefferson County Education Service District
REGULAR SESSION MEETING MINUTES

Wednesday, April 5, 2023

Immediately following the 1st Budget Committee Meeting

Hybrid: In-person and Electronic Meeting via Zoom

REMOTE ACCESS:

[ACCESS ZOOM MEETING HERE](#)

Meeting ID: 825 5443 9641 Passcode: 693957
Phone +1 253 215 8782 US (Tacoma)

IN-PERSON LOCATION:

JCSD 509J, SSB Board Conference Room, 445 SE Buff Street, Madras, OR 97741

2022/2023 Board Members: Chair Joan Starkel; Vice-Chair Daniel Petke; Jamie McLeod-Skinner; Dani Cowdrey; Barbara Ibrahim; Raylene Thomas **2022/2023 Board Advisors:** Sue Matters and Charlene

BOARD OF DIRECTORS ATTENDANCE: Chair Joan Starkel, Vice-Chair Daniel Petke, Jamie McLeod-Skinner, Dani Cowdrey and Raylene Thomas

ABSENT: Barbara Ibrahim

ADVISORY BOARD MEMBERS IN ATTENDANCE: Sue Matters

WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL

Chair Joan Starkel called the meeting to order @6:55pm following the JCESD Budget Committee Meeting. Board Secretary noted board member attendance.

Chair Joan Starkel called for a motion to approve the agenda.

AGENDA ADOPTION

Dani Cowdrey made the motion to approve the agenda as presented, motion was seconded by Daniel Petke; motion passed unanimously – **Approved 5/0** (1-absent).

COMMUNICATION / PRESENTATIONS / REPORTS

Steve Rankin Memorial Grants

- ✓ 2023-2024 Posting & Process Update

Superintendent Shay Mikalson presented on the Steve Rankin Memorial Grant process, explaining that the application process was posted on the JCESD website and shared with the component districts, with a deadline of May 19, 2023.

Superintendent Shay Mikalson introduced Delaney Sharp from Black Butte School to present on one of the projects that was awarded a Steve Rankin Memorial Grant from last year.

✓ Black Butte Bat Boxes – previous year’s Steve Rankin memorial awards

Delaney Sharp joined the meeting remotely, introduced himself, welcomed people to come and see the Black Butte School. He shared that the Black Butte School has applied for Steve Rankin Grants for years – this one, was awarded last year, which allowed them to provide all the materials and he presented a PowerPoint presentation about the Black Butte Bat Boxes.

Board members asked questions about the bat boxes (where the bats access; how the bats roost and the capacity of the boxes) and discussion took place. Delaney explained the process and said he will keep the board updated if they have any bats move in!

Teacher of the Year – Next Steps

Superintendent Shay Mikalson explained the Teacher of the Year process and shared that the Jefferson County ESD region has three applicants this year. He explained that he will be asking for one or two board members to join the executive team as a blue ribbon panel to make a decision by the end of May; regional teachers of the year will be honored across the state in September 2023 and one of

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1) (Board Chair will offer opportunity during meeting) The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

- **Remote access attendees:** Please raise your hand and enter your name in the chat to be called on by the board chair.
- **In-Person attendance:** Sign-in on the sign-in sheet at the room entrance and wait to be called on by the board chair.

(Option 2) Written Comment: The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on the date of the board meeting, and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

Paul May from the City of Metolius just said he just wanted to introduce himself and say thank you.

ACTION ITEMS

1. Consent Agenda

- 1.1. Approval of **March 1, 2023** Meeting Minutes
- 1.2. Personnel (if any)
- 1.3. Accounts Payable Vouchers
- 1.4. Financials

Jamie McLeod-Skinner made a motion to approve the consent agenda as presented, motion was seconded by Dani Cowdrey; motion passed unanimously – **Approved 5/0** (1-absent).

2. **Teacher of the Year Regional Review/Selection Sub-Committee**

Daniel Petke said he is willing to participate and Jamie McLeod-Skinner expressed interest. Daniel Petke requested to add this topic to the JCESD agenda for May for any additional interest and to make a final decision; and Jamie McLeod-Skinner requested to extend the invitation to the board advisors – Superintendent Mikalson confirmed – **no action was taken.**

BOARD HIGHLIGHTS

- ✓ Gratitude for the work on the budget.
- ✓ Appreciation to JCESD staff.

REMINDERS:

- ~~2nd Budget Committee Meeting (if needed) – April 12, 2023 @5:30pm~~
- Next Regular Session Board Meeting (5:30pm) – **Wednesday, May 3, 2023** [public hearing on the FY 2023-2024 Budget]
Chair Starkel will not be present in May - Daniel Petke will chair the meeting on May 3, 2023.
- OAESD Spring Conference – **May 10-12, 2023** (Sunriver Resort)

MEETING CLOSURE/ADJOURNED

Adjourned @7:20pm

**DRAFT to Board for Approval at next meeting:
May 3, 2023**

Tessa Bailey, Board Secretary

Board Chair Joan Starkel or Vice-Chair Daniel Petke

Superintendent Shay Mikalson

Date

Date