



Jefferson County Education Service District

**Wednesday, April 3, 2024**

*Immediately following the 1<sup>st</sup> Budget Committee Meeting*

**Hybrid: In-person and Electronic Meeting via Zoom**

**IN-PERSON LOCATION:**

JCSD 509J, SSB Board Conference Room, 445 SE Buff Street, Madras, OR 97741

[ACCESS ZOOM MEETING HERE](#)

Phone • +1 253 215 8782 US (Tacoma)

Meeting ID: 863 1960 8917 Passcode: 368271



**2023/2024 Board Members:** Chair Barbara Ibrahim; Vice-Chair Dani Cowdrey; Daniel Petke; Joan Starkel; Maurice Langsev; Heidi Casper and Paul May **Advisory Board Member:** Sue Matters

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## **REGULAR SESSION MEETING MINUTES**

**BOARD OF DIRECTORS ATTENDANCE:** Chair Barbara Ibrahim (Barb), Daniel Petke, Maurice Langsev, Joan Starkel, Paul May (remote), and Heidi Casper

**ABSENT:** Vice Chair Dani Cowdrey, Board Advisor Susan Matters

### **WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / ROLL CALL**

Immediately following the 1<sup>st</sup> Budget Committee Meeting, Board Chair Barbara Ibrahim called the regular session meeting to order at 6:55pm followed by the Pledge of Allegiance. Board Chair Ibrahim took roll call and the board secretary documented board member attendance.

### **AGENDA ADOPTION**

Paul May made a motion to adopt the agenda as presented, motion was seconded by Maurice Langsev; motion passed unanimously – **Approved 6/0.**

### **COMMUNICATION / PRESENTATIONS / REPORTS / DISCUSSION**

#### **Steve Rankin Memorial Grants – Recipient Presentations**

Superintendent Shay Mikalson introduced Carmen Lawsen and Delaney Sharp to present as last year's recipients of the Steve Rankin memorial grant.

- **Carmen Lawson** – Thanked JCESD Board members for the Steve Rankin grant program, for providing a means for her to be more organized and help her students be more organized with the grant she received last year. She presented on her project summary titled *“Organization for Teacher & Learner”* – she shared about the paper organization,

station manipulative organization, student supply organization for self-reliance, tinker boxes and maker space area.

Heidi Casper said she can attest to the fact, when you have a very well-organized room, it just makes things run much more smoothly; she really likes to see the success of this grant opportunity and appreciates Carmen sharing.

Board Chair Barb Ibrahim said she appreciates how Carmen uses the 'maker spaces' area to promote good behavior. She thanked Carmen Lawson for her time and presentation.

Superintendent Mikalson thanked Carmen for what she does each day; saying, it is impactful to promote joy and we can see the passion that was shared in Carmen's presentation.

Carmen Lawson thanked the JCESD board again for this opportunity.

Superintendent Mikalson briefly shared that the Steve Rankin Memorial Mini-Grant Program is now posted on the JCESD website and we are accepting applications with a deadline of May 17, 2024. He introduced Delaney Sharp to share his presentation.

- **Delaney Sharp** - Explained that Black Butte received two grants this year, and he is presenting on both. (1) The Weather Station and (2) Field Studies Class:
  - The Weather and Climate Unit (4<sup>th</sup>-8<sup>th</sup> grade) - Learned what data scientists use to study weather and climate; students developed their own science inquiry projects; collected data (temp. , air pressure, wind speed/direction, etc.) from weather station. Students then studied the causes and effects of climate change and made connections to our local area.
  - Life Cycles and Traits (K-3<sup>rd</sup>) - 2 Field Trips, one to a temperate rain forest on west side of Santiam Pass, and one trip to Smith Rock. Learned about the adaptations and traits of species in different environments. We used the water colors to help with observations.
  - Delaney also shared about the Economics (K-3<sup>rd</sup>) class - they used some of the Rankin grant funds and made art projects for the Camp Sherman Holiday Bazaar. Students learned about the difference between needs and wants. Students created budgets with expenses for the projects and revenue.

Maurice Langsev asked how many students they have at Black Butte School; Delaney Sharp confirmed there are twenty-six students, Kindergarten through 8<sup>th</sup> grade.

There was a discussion about some of the previous Steve Rankin awards provided to Black Butte, which included the bat boxes and student waders.

### **Steve Rankin Memorial Grants – Next Steps 2024 Awards**

Superintendent Shay Mikalson explained that the board secretary is already receiving applications for this year's Steve Rankin memorial grant program – again, this year's deadline for applications is May 17, 2024.

### **Teacher of the Year – Next Steps**

Superintendent Shay Mikalson explained that JCESD region had five teachers nominated for this year's Teacher of the Year; they have until this Friday (April 5, 2024) to get their applications submitted.

### **Board Position 3, Black Butte – Update**

Daniel Petke shared with the JCESD Board that he will officially resign from the JCESD Board on May 2, 2024 due to a personal move; he will be out of the Black Butte district and therefore must resign his position on the board.

Discussion took place about how the board would like to proceed on this board member vacancy, as this is a position (Black Butte/Camp Sherman) that has been difficult to fill. The board discussed posting information about the vacancy at the Camp Sherman store, share it in the Black Butte school board Chair publication, and possibly in the Sisters Nugget.

Delaney Sharp and Daniel Petke said they will work together to get the word out and hopefully promote some interest in the position. They noted that it makes it convenient that board members can attend remotely if needed, and can also get reimbursed for mileage if they choose to attend in-person.

Superintendent Mikalson presented Daniel Petke with a personalized backpack as a farewell gift since this will be Daniel's last in-person meeting. He thanked Daniel for his spirit of dedication and inspiration.

### **Proposed 2024-2025 JCESD Board Calendar (Action Item)**

Superintendent Shay Mikalson explained that there are no changes to the proposed 2024-2025 JCESD Board Calendar that was presented as a draft at last month's board meeting; it is included in the action items this evening for the board decision.

### **HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:**

**(Option 1) (Board Chair will offer opportunity during meeting)** The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

- **Remote access attendees:** Please raise your hand and enter your name in the chat to be called on by the board chair.
- **In-Person attendance:** Sign-in on the sign-in sheet at the room entrance and wait to be called on by the board chair.

**(Option 2) Written Comment:** The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on the date of the meeting and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

There were no comments submitted online or in person this evening.

Board Chair Barb Ibrahim proceeded to the action items on the agenda.

## **ACTION ITEMS**

### **A. CONSENT AGENDA**

1. Approval of **March 6, 2024** Meeting Minutes
2. Personnel (see personnel sheet)
3. Accounts Payable Vouchers
4. Financials

Joan Starkel made a motion to approve the consent agenda as presented, motion was seconded by Paul May; motion passed unanimously – **Approved 6/0**.

### **B. DECISION ON BOARD POSITION 3, BLACK BUTTE [PUBLISH VACANCY, ETC.]**

There was no formal vote on this action item; the JCESD Board discussed the process, and directed JCESD board secretary and superintendent to prepare a publication for the pending board vacancy and provide a copy to Delaney Sharp and Daniel Petke to reach out to the Black Butte community. The request was made to post on the website as soon as possible - **No formal vote taken.**

Discussion took place about potential places to advertise, or share information about the board position 3 vacancy.

### **C. APPOINT BOARD MEMBER(S) FOR BARGAINING**

Superintendent Mikalson shared that there has not been a formal schedule set, but he will share a calendar invitation with Jayel Hayden and Paul May to make sure they are aware of all dates once established.

There was not additional interest by board members to participate in bargaining this year; Board Chair Ibrahim said if anyone is interested they can be added at the next meeting. - **No formal vote taken.**

### **D. 2024-2025 JCESD BOARD CALENDAR**

Heidi Casper made a motion to approve the 2024-2025 JCESD Board Calendar as presented, motion was seconded by Joan Starkel; motion passed unanimously – **Approved 6/0**.

## **BOARD HIGHLIGHTS**

- Thank you to CFO Martha Bewley for all her hard work at JCESD and the budget.

**REMINDERS:**

- JCESD Budget Committee Meeting (5:30PM) – **Wednesday, April 10, 2024, 2<sup>nd</sup> BUDGET COMMITTEE MEETING** *(if needed)*
- Next Regular Session Board Meeting (5:30pm) – **Wednesday, May 1, 2024** [public hearing on the FY 2024-2025 Budget]
- OAESD Spring Conference, Save the Date – **May 8-10, 2024 at Sunriver Resort**

**MEETING CLOSURE/ADJOURNED**

With no further business, Board Chair Barbara Ibrahim adjourned the meeting at 7:40PM.

**DRAFT to Board for Approval at next meeting:**

**May 1, 2024**

**Attest:**

\_\_\_\_\_  
Tessa Bailey, Board Secretary

\_\_\_\_\_  
Board Chair Barbara Ibrahim

\_\_\_\_\_  
Superintendent Shay Mikalson

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## PHOTOS FROM THE EVENING



**JCESD Director Daniel Petke** [left]:  
Position 3, Black Butte/Camp  
Sherman. Farewell to Daniel tonight is  
his final in-person meeting as he will be  
resigning effective May 2, 2024.

Thank you for the dedication and  
inspiration Daniel!



**JCESD Board of Directors** [left to right]: Paul May, Barbara Ibrahim, Joan Starkel, Maurice Langsev,  
Daniel Petke and Heidi Casper *[missing Dani Cowdrey]*



**JCESD TEAM** [left to right]: Jay Patrick, Manda Currier, Paul May, Barbara Ibrahim, Martha Bewley, Joan  
Starkel, Maurice Langsev, Daniel Petke, Heidi Casper, Shay Mikalson, Tessa Bailey and David Hicks *[missing  
Dani Cowdrey]*