



Jefferson County Education Service District

REGULAR SESSION

Wednesday, June 5, 2024

Hybrid: In-person and Electronic Meeting via Zoom

IN-PERSON LOCATION:

Jefferson County ESD, 295 SW Buff St., Madras, OR 97741

[ACCESS ZOOM MEETING HERE](#)

Phone +1 253 215 8782 US (Tacoma)

Meeting ID: 878 9069 2182 Passcode: 095489

2023/2024 Board Members: Chair Barbara Ibrahim; Vice-Chair Dani Cowdrey; Joan Starkel; Maurice Langsev; Heidi Casper and Paul May **Advisory Board Member:** Sue Matters

REGULAR SESSION MEETING MINUTES

BOARD OF DIRECTORS ATTENDANCE: Chair Barbara Ibrahim (Barb), Joan Starkel, Maurice Langsev, Heidi Casper, Vice Chair Dani Cowdrey and Board Advisor Susan Matters

ABSENT: Paul May

WELCOME - REGULAR SESSION /BOARD MEMBER ROLL CALL

Board Chair Barb Ibrahim called the meeting to order at 5:59pm immediately following the work session, followed by the Pledge of Allegiance. Board Chair Ibrahim requested a roll call of board members and board secretary noted board member attendance.

Board Chair Barb Ibrahim asked if there are updates or discussion on the agenda, then called for a motion to adopt the agenda.

AGENDA ADOPTION

Dani Cowdrey made a motion to adopt the agenda as presented, seconded by Heidi Casper; motion passed unanimously – **APPROVED 5/0.**

COMMUNICATION / PRESENTATIONS / REPORTS / DISCUSSION

Board Position 3, Black Butte Update

Superintendent Shay Mikalson updated the board on the Board Position 3, (Daniel Petke's former position) informing the board that no applications have been submitted at this time.

He also informed the board, that although it is not on the agenda, Board Advisor Sue Matters informed him and Board Chair Barbara Ibrahim that she will not be continuing in the role of board advisor as we enter into the new 2024-2025 fiscal year. He thanked Sue for her time and energy in her service and said she will be missed.

Board / Superintendent Goals Update

Superintendent Shay Mikalson directed board members to pages 3-34 of the board packet and presented the 2023-2024 JCESD Board Goals. He explained in detail the bench marks and progress made on each goal then allowed for board comments, questions and open discussion.

Bargaining Update

Superintendent Shay Mikalson directed board members to pages 35-46 and explained the certified contract bargaining agreement that is an action item, recommended for board approval. He explained that the current agreement is shared as a live link on the agenda and the pages in the packet are only the pages/articles that have been updated in the new agreement; some of it is just "house cleaning", correcting wording and language.

Superintendent Shay Mikalson shared that although they have agreed on the noted articles for a two-year contract, they could not come to an agreement on the second-year for the financials. Next spring, they will get together again for financials – a limited reopening of the contract over salaries, insurance premium costs and one additional subject per party. He referred the board members to Article II, A (Negotiation of Successor Agreement) – page 35 in the board packet.

Superintendent Shay Mikalson referred to page 40 (Article XXIV, Salaries) in the board packet and explained that a cost-of-living increase of 4.5% is what has been agreed to for next year (2024-2025). He then referred them to page 41 (Article XXVI, Insurance) and explained they have agreed to a \$55/per month increase for insurance.

Discussion took place about comparisons in the region, being proud of the agreement we have, the culture and climate of our district, and the budget.

Superintendent Shay Mikalson explained that this agreement we are requesting for approval (4.5% and \$55/per month) will be for all employees of the district not just those in the association, with the exception of himself as he has a separate contract.

ORS 190 Entity Statement

Superintendent Shay Mikalson referred the board to pages 47-56 of the board packet and explained the ORS 190 Entity Statement. He explained that the board secretary only attached the signature page for JCESD and not the other signature pages from all nineteen ESDs that are part of the final document.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1) (Board Chair will offer opportunity during meeting) The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

➤ **Remote access attendees:** Please raise your hand and enter your name in the chat to be called on by the board chair.

➤ **In-Person attendance:** Sign-in on the sign-in sheet at the room entrance and wait to be called on by the board chair.

(Option 2) Written Comment: The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00 pm on the date of the meeting and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

There were no comments presented this evening.

Board Chair Barb Ibrahim proceeded to the action items and called for a motion on the consent agenda.

ACTION ITEMS

A. CONSENT AGENDA

1. Approval of **May 1, 2024** Meeting Minutes
2. Personnel – [none]
3. Accounts Payable Vouchers
4. Financials

Board Chair Barb Ibrahim asked about the educational consultant noted in the vouchers (\$4,320), CFO Bewley explained that is the coverage for Rick Lewis.

Joan Starkel made a motion to approve the consent agenda as presented, second by Maurice Langsev; motion passed unanimously – **APPROVED 5/0.**

B. Decision on Board Member, Position 3 (if any)

There was no action needed due to no applicants at this time.

C. Ratification of Certified Contract Bargaining Agreement

Board Chair Barb Ibrahim asked if there are any questions or clarifications needed and called for a motion on the ratification of certified contract bargaining agreement.

Joan Starkel made a motion to approve the ratification of the certified contract bargaining agreement as presented, seconded by Dani Cowdrey; motion passed unanimously – **APPROVED 5/0.**

D. ORS 190 Entity Statement

Heidi Casper made a motion to approve the ORS 190 Entity Statement, seconded by Joan Starkel; motion passed unanimously – **APPROVED 5/0.**

E. Steve Rankin Memorial Grant Awards

Board Chair Barb Ibrahim opened for more discussion or motion to award the Steve Rankin Memorial-grant applications based on the board conversation during work session.

Heidi Casper made a motion to award all ten applicants of the Steve Rankin Memorial grant application process in the amount of \$500 each (total \$5,000), with the stipulation that Technology Director David Hicks will review the two that mention technology (Student & Family Language Support and Bulldog Internet Radio Station) and approve or provide follow-up communication to finalize, seconded by Maurice Langsev; motion passed unanimously – **APPROVED 5/0.**

Joan Starkel asked if there needs to be an action for the request to honor Marie Glenn's service with a grant or scholarship. Superintendent Shay Mikalson explained that he, board chair Barb Ibrahim and Joan Starkel will meet with Marie Glenn and bring suggestions or a proposal back to the board for consideration.

F. Resolution 24-04, To Create Budget and Spending Authority for ESSER II Grant

Board Chair Barb Ibrahim called for a motion for resolution 24-04. Superintendent Shay Mikalson asked CFO Martha Bewley to explain the resolution.

CFO Martha Bewley explained Resolution 24-04 – explaining that there was balance left over from last year that was carried over and can be utilized up until September 2024, but we do not have spending authority to use those funds, and in order to keep us in compliance and that we don't go over any of our appropriation categories for the year she is bringing this resolution for board approval. Board Chair Barb Ibrahim asked for clarification on what those funds cover. CFO Bewley clarified, anything that was COVID related.

Joan Starkel made a motion, to approve Resolution 24-04, To Create Budget and Spending Authority for ESSER II Grant as presented, motion was seconded by Dani Cowdrey; motion passed unanimously – **APPROVED 5/0.**

Superintendent Shay Mikalson explained that this evening is Martha’s last meeting and the JCESD staff will be gathering on June 12, 2024 @1:00pm – he will send another reminder email but would like to invite any board members who are interested in attending.

BOARD HIGHLIGHTS

- Appreciation of our JCESD staff.
- Thank Martha Bewley for all her dedication and hard work.
- There is a celebration in Bend for Juneteenth.

REMINDERS:

- Next Regular Session Board Meeting (5:30pm) – **Wednesday, July 10, 2024**
- 2024 OSBA Summer Board Conference – **August 9-11, 2024**, Salem Convention Center

MEETING CLOSURE/ADJOURNED

With no further business Board Chair Barb Ibrahim adjourned the meeting at 7:09pm.

**Draft to Board for approval at next meeting,
Wednesday, July 10, 2024**

Tessa Bailey, Executive Assistant

JCESD Board Chair Barbara Ibrahim

JCESD Superintendent Shay Mikalson

Date

Date