



Jefferson County Education Service District

BOARD MEETING

Wednesday, October 2, 2024

Hybrid: In-person and Electronic Meeting via Zoom

IN-PERSON LOCATION:

Jefferson County ESD, 295 SW Buff St., Madras, OR 97741

[ACCESS ZOOM MEETING HERE](#)

Phone: 253 215 8782 US (Tacoma)

Meeting ID: 876 4139 2508 Passcode: 143749



2024/2025 Board Members: Chair Barbara Ibrahim; Vice-Chair Maurice Langsev; Dani Cowdrey; Joan Starkel; Heidi Casper and Paul May

REGULAR SESSION MEETING MINUTES

BOARD OF DIRECTORS ATTENDANCE: Chair Barbara Ibrahim (Barb), Vice Chair Maurice Langsev, Dani Cowdrey, Joan Starkel and Heidi Casper

ABSENT: Paul May

WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE / BOARD MEMBER ROLL CALL

Board Chair Barbara Ibrahim called the meeting to order at 5:37pm, followed by the Pledge of Allegiance. Board Secretary noted board member attendance for the record.

Board Chair Barbara Ibrahim called for a motion to adopt the agenda.

AGENDA ADOPTION

Dani Cowdrey made a motion to adopt the agenda as presented, motion was seconded by Maurice Langsev; motion passed unanimously – **APPROVED 5/0.**

COMMUNICATION / PRESENTATIONS / REPORTS / DISCUSSION

Hispanic Heritage Month 2024 (Sun, Sep 15, 2024 – Tue, Oct 15, 2024)

Superintendent Shay Mikalson read the Hispanic Heritage Month proclamation.

JCESD Board interest in LSP review

Superintendent Shay Mikalson explained that there is an opportunity coming next month for two board members to work with him to review the 2025-2026 Local Service Plan.

Congratulations – Regional Teacher of the Year

Superintendent Shay Mikalson reminded the board members about their part in the Regional Teacher of the Year program last year, and directed them to page 4 of the board packet to congratulate this year's regional winner from Jefferson County Middle School (JCMS), Christa Rohrbach. The technology director showed a brief video of the regional teacher of the year celebration that took place at JCMS.

Board discussion took place about the teacher of the year process. Superintendent Shay Mikalson said it is always nice to see our educators get honored for their hard work. He shared that there will be another teacher of the year opportunity for board members - it will take place this year, sometime in the spring.

Proposed OSBA Policy Updates, April 2024–2nd & Final Read – *Action Item*

Superintendent Shay Mikalson explained that the board will have the opportunity to take action on the OSBA policy updates that were brought to them for the first read back in September. He briefly summarized each policy brought back as a second and final read tonight:

1. **IGBAF** – Special Education – Individualized Education Program (IEP)
2. **IGBAF-AR** – Special Education – Individualized Education Program (IEP)
3. **GBNAB/JHFE** – Suspected Abuse of a Child Reporting Requirements [Note: this is 2 policies (the same) updated in section G (personnel) and J (students)]
4. **GBNAB/JHFE-AR(1)** – Suspected Abuse of a Child Reporting Requirements [Note: this is 2 ARs (the same) updated in section G (personnel) and J (students)]
5. **GBN/JBA** – Sexual Harassment Note: this is 2 policies (the same) updated in section G (personnel) and J (students)]

Marie Glenn Honorary Service Scholarship/Grant Discussion Follow-up

Superintendent Shay Mikalson directed board members to page five of the board packet - a one-page document in which Marie Glenn shared her heart/vision for the proposed Marie Glenn honorary service scholarship/grant. This document can be used as a tool for the board to continue conversations and the planning process.

Superintendent Shay Mikalson proposed to the board for consideration - once a budget is determined and approved, to have a process to reach out to our component districts and the community for nominations based on the criteria that Marie Glenn highlighted. Then the JCESD Board, as a panel can take the nominations for review and match awards according to the budget. This will lighten the load for the educators in the final process - not having to submit a large packet of information. The board will make the decision of how many awards can be given based on the budget; and the nomination process is a positive way to involve the component districts and the community.

Board discussion took place about the proposed idea:

- We can ask enough questions to honor Marie's heart behind it.
 - Examples: How did this educator build trust? What led you to want to work in the Jefferson County district?
- What the application process may look like.
- Nominations open to all component districts and the Jefferson County community - for educators new to the Jefferson County districts (*within the past three years*).
- The JCESD would determine the budget and award the award(s) based on the nominations.
- The possibility to award nominees with some swag.
- We can learn and grow and adapt the process each year.

Board members agreed that the Marie Glenn honorary service scholarship/grant process will require more time and discussion to finalize; and the first and most important detail is to determine the budget and go from there.

Board Chair Barbara Ibrahim thanked Superintendent Mikalson for all the work and thought in this consideration and proceeded to the public comments section on the agenda.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1) (Board Chair will offer opportunity during meeting) The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

- **Remote access attendees:** Please raise your hand and enter your name in the chat to be called on by the board chair.
- **In-Person attendance:** Sign-in on the sign-in sheet at the room entrance and wait to be called on by the board chair.

(Option 2) Written Comment: The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1:00pm on the day of the board meeting and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

No comments were submitted in-person or online this evening.

Board Chair Barbara Ibrahim proceeded to the action items and called for a motion on the consent agenda.

ACTION ITEMS

5.1 CONSENT AGENDA

- 5.1.1** Approval of **September 4, 2024** Meeting Minutes
- 5.1.2** Personnel (if any) – *there were none.*
- 5.1.3** Accounts Payable Vouchers
- 5.1.4** Financials

Maurice Langsev made a motion to approve the consent agenda as presented, motion was seconded by Heidi Casper; motion passed unanimously – **APPROVED 5/0.**

Board Chair Barbara Ibrahim asked the board for any discussion or questions on the OSBA Policy updates; none were presented.

5.2 Proposed OSBA Policy Updates, April 2024–2nd & Final Read

- 5.2.1** **IGBAF** – Special Education – Individualized Education Program (IEP)
- 5.2.2** **IGBAF-AR** - Special Education – Individualized Education Program (IEP)
- 5.2.3** **GBNAB/JHFE** – Suspected Abuse of a Child Reporting Requirements [Note: this is 2 policies (the same) updated in section G (personnel) and J (students)]
- 5.2.4** **GBNAB/JHFE-AR(1)** – Suspected Abuse of a Child Reporting Requirements [Note: this is 2 ARs (the same) updated in section G (personnel) and J (students)]
- 5.2.5** **GBN/JBA** – Sexual Harassment Note: this is 2 policies (the same) updated in section G (personnel) and J (students)]

Board Chair Barbara Ibrahim called for a motion to adopt the policies listed in section 5.2 (5.2.1 – 5.2.5) on the agenda.

Heidi Casper made a motion to adopt the policy updates listed in section 5.2 (5.2.1 – 5.2.5) of the agenda, motion was seconded by Joan Starkel; the proposed updated policies were unanimously approved for adoption – **APPROVED 5/0.**

Board Chair Barbara Ibrahim proceeded to the next agenda item.

BOARD HIGHLIGHTS

There were no board highlights.

Board Chair Barbara Ibrahim informed the JCESD Board members about the OSBA Legislative Roadshow to take place at the High Desert ESD in Redmond on Thursday, October 17, 2024. Superintendent Mikalson said he will send out an email with the details and the board members can let him or the board secretary know if they would like to attend, and if they plan to be there for the meeting only, or both the dinner and the meeting.

REMINDERS:

- Next Regular Session Board Meeting (5:30pm) – **Wednesday, November 6, 2024**
- 2024 OSBA Annual Board Conference – **November 7-9, 2024**, Portland Marriott Downtown Waterfront

MEETING CLOSURE/ADJOURNED

With no further business Board Chair Barbara Ibrahim adjourned the meeting at 6:10pm.

**Draft to Board for approval at next meeting,
Wednesday, November 6, 2024**

Tessa Bailey, Executive Assistant

JCESD Board Chair Barbara Ibrahim

JCESD Superintendent Shay Mikalson

Date

Date