



Jefferson County Education Service District

BOARD MEETING

Wednesday, November 6, 2024

THIS MEETING WILL TAKE PLACE VIA ZOOM ONLY
NO IN-PERSON MEETING AVAILABLE.

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Phone: 1 253 215 8782 US (Tacoma)

Meeting ID: 847 6344 8682 Passcode: 926209



2024/2025 Board Members: Chair Barbara Ibrahim; Vice-Chair Maurice Langsev; Dani Cowdrey; Joan Starkel; Heidi Casper and Paul May

REGULAR SESSION MEETING MINUTES

BOARD OF DIRECTORS ATTENDANCE: Chair Barbara Ibrahim (Barb), Vice Chair Maurice Langsev, Dani Cowdrey, Joan Starkel, Paul May and Heidi Casper (*arrived at 5:34pm*)

ABSENT: None

WELCOME - REGULAR SESSION / PLEDGE OF ALLEGIANCE /BOARD MEMBER ROLL CALL

Board Chair Barbara Ibrahim called the meeting to order at 5:30pm, followed by the Pledge of Allegiance. Board Chair Barbara Ibrahim took roll call and board secretary noted board member attendance for the record.

Board Chair Barbara Ibrahim called for a motion to adopt the agenda.

AGENDA ADOPTION

Paul May made a motion to adopt the agenda as presented, motion was seconded by Joan Starkel; motion passed unanimously – **APPROVED 5/0** (*one board member late*).

COMMUNICATION / PRESENTATIONS / REPORTS / DISCUSSION

- **Native American Heritage Month 2024 Proclamation (November)**

Superintendent Shay Mikalson read the proclamation in honor of National Native American Heritage Month from page 3 of the board packet.

[Heidi Casper entered the meeting at 5:34pm]

- **Legislative Roadshow**

Superintendent Shay Mikalson shared that Board Chair Barbara Ibrahim and Heidi Casper attended the Legislative Roadshow on October 17, 2024; he will request the board members who attended share context as he covers the OSBA resolutions listed later on the agenda.

- **JCESD Local Service Plan, Board Member(s) Appointed**

Superintendent Shay Mikalson explained that it is that time of year again – when the JCESD Local Service Plan is prepared for the component districts to approve. This evening we are requesting the JCESD Board appoint two board members to assist the superintendent in the review process – this is an action item for board vote later in the meeting.

- **OSBA Board Elections Official Ballot & Material Review, Central Region, Position 3, Laurie Danzuka**

Superintendent Shay Mikalson explained that in a previous meeting the JCESD Board had the opportunity to nominate someone to the OSBA Board, Central Region, Position 3; and shared that the only nominee that has come out of the region is Laurie Danzuka, so she is running unopposed. He directed board members to pages 5-9 of the board packet – to show the nomination resolution, nomination form and candidate questionnaire is included. He noted, per the wise direction of the JCESD board chair this information and the following OSBA resolutions are provided tonight for the board to thoughtfully review and they will come back as action items on JCESD agenda in December for official votes.

- **Resolution 1 – Amends the OSBA dues Schedule**

Superintendent Shay Mikalson directed board members to pages 10-11 of the board packet and explained the OSBA Resolution 1 that amends the OSBA dues schedule. He explained that for all the OSBA resolutions, the board will have the opportunity to vote yes, no, abstain or no action taken; the JCESD board secretary will submit the ballot on the board's behalf.

Superintendent Shay Mikalson explained that the OSBA Resolution 1 amends the OSBA dues, and he understands that the dues have not been increased since 1999. He directed board members to page 11 of the board packet and explained that this page highlights what the dollar amount will look like for the JCESD; sharing that the district has approximately 3,600 students when we look at the component school districts, so the third line item for ESDs reflecting ESD membership dues with 2600-5000 students is what we are looking at.

Superintendent Shay Mikalson requested board members who attended the Legislative Roadshow to share context related to OSBA Resolution 1. Board Chair Barbara Ibrahim stated that there was nothing more that she would add.

- **Resolution 2 – Amends Oregon School Boards Association's Bylaws Relating to Composition of the Board of Directors**

Superintendent Shay Mikalson explained the OSBA Resolution 2 will be providing a LGBTQ seat on the OSBA Board. He requested the board members who attended the Legislative Roadshow share context related to OSBA Resolution 2.

Board Chair Barbara Ibrahim stated that there was nothing more that she would add to this resolution either. She said there were not many questions or comments presented, other than about the cost of the increase of the membership dues; she referred to Heidi Casper to see if she had additional comments.

Heidi Casper shared that she really doesn't have anything else to share, other than from her experience, she sees that the OSBA is adding identity caucuses (color, rural and now LGBTQ) and they are adding advisory seats to the board, and she sees that expanding - she thinks there will be more identity caucuses added and advisory seats added to the OSBA board.

Superintendent Shay Mikalson thanked the board members for their input and proceeded to the next resolution.

- **Resolution 3 – Adopts proposed amendments to the OSBA Bylaws**

Superintendent Shay Mikalson directed board members to page 22 of the board packet and explained OSBA Resolution 3 that amends the OSBA Bylaws. He said he won't go through the entire document but there are main areas of changes bulleted on the second half of page 22 in the board packet. He requested that board members take the time to review the entire document (pages 22-38 in the board packet) and see the word-by-word markups provided with new text added with underlines or strikethrough text reflecting deletions.

Superintendent Shay Mikalson reminded the board that they do not have to vote on this document tonight, they can take time to review and they will come back for a vote in December, then the board will have the opportunity to vote yes, no, abstain or no action taken and the JCESD board secretary will submit the ballot on the board's behalf.

Superintendent Shay Mikalson asked if there are additional comments or questions and referred to Board Chair Barbara Ibrahim for further discussion. Board Chair Barbara Ibrahim said there will be more information on the website about all of them, if board members wanted to look into it more, there is a lot covered in the packet – a lot to digest, so the hope is that the board members will take time to review before they come back in December for action.

Superintendent Shay Mikalson requested the board members who attended the Legislative Roadshow share context related to OSBA Resolution 3 or anything else they may want to share more broadly. He explained, these are the resolutions, and they are putting together a legislative platform; all OSBA members will get a copy of that information; he explained that the Legislative Roadshow was part of the input and feedback loop for the platform. He also shared that the PERS increase is an additional topic that was discussed – stating, CFO Brad Henry noted it in his financial report as part of the consent agenda tonight.

Heidi Casper said she did take notes during the Legislative Roadshow but does not have them available at this time, she may have more to add to the discussion in December.

Board Chair Barbara Ibrahim proceeded to the public comments on the agenda.

HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS:

(Option 1) (Board Chair will offer opportunity during meeting) The Board of Directors reserves this time for citizens to speak to the Board; because time is limited, as a standard practice, and courtesy to others and to maintain our meeting schedule, guests will be allotted three minutes (or less if needed, based board chair prerogative) to speak. If you have a group attending regarding the same topic, you will need to appoint one speaker.

Remote access attendees: Please raise your hand and enter your name in the chat to be called on by the board chair.

In-Person attendance: Sign-in on the sign-in sheet at the room entrance and wait to be called on by the board chair.

(Option 2) Written Comment: The JCESD Board may accept public comment in writing prior to the meeting. If you are a member of the community and wish to provide a public comment they will be taken in written format ONLY. Written comments must be received by 1pm and will be read during the public comment section of the virtual meeting. Thank you for your understanding and cooperation.

There were no comments submitted for either option for the meeting.

Board Chair Barbara Ibrahim proceeded to the action items, asked if there are any questions or comments and called for a motion on the consent agenda.

ACTION ITEMS

5.1 CONSENT AGENDA

5.1.1 Approval of **October 2, 2024** Meeting Minutes

5.1.2 Personnel (if any)

5.1.3 Accounts Payable Vouchers

5.1.4 Financials

Superintendent Shay Mikalson thanked CFO Brad Henry for the financial report provided on pages 53-54 of the board packet and briefly shared that he really appreciates the financial reports in a condensed format; he pointed out that there is information in this report regarding the increase of PERS and Brad will continue to keep us updated each month.

Board Chair Barbara Ibrahim asked if we want to add CFO Brad Henry to the 'communication / presentations / reports / discussion' section on the agenda each month when he presents the information. Superintendent Shay Mikalson said they can discuss that further and he can certainly be included to that section of the agenda if needed for more details or discussion, but until then he will continue to have the financial report in the consent agenda.

Paul May made a motion to approve the consent agenda as presented, motion was seconded by Joan Starkel; motion passed unanimously – **APPROVED 6/0.**

5.2 Appoint Board Member(s) to volunteer to meet with Superintendent Mikalson for 2025-2026 Local Service Plan review

Board Chair Barbara Ibrahim clarified the request for action is for two board members to assist the superintendent in the review process of the 2025-2026 Local Service Plan. She asked if any board members are interested and called for nominations.

Maurice Langsev expressed interest and volunteered to be one of the board members to help.

Paul May requested names of board members nominated last year. Joan Starkel and Heidi Casper confirmed they were the board members assigned last year. Paul May said he would nominate either one of those members (Joan Starkel or Heidi Casper) to do it again. Heidi Casper thanked Paul for the nomination but respectfully declined due to her busy; and said she would nominate Paul May. Paul May respectfully declined. Those nominations were removed.

Joan Starkel said she would be willing to assist again this year.

Dani Cowdrey moved to appoint Maurice Langsev and Joan Starkel to assist Superintendent Mikalson in the 2025-2025 Local Service Plan review, motion was seconded by Heidi Casper; motion passed unanimously – **APPROVED 6/0.**

BOARD HIGHLIGHTS

There were no board highlights this evening.

REMINDERS:

- 2024 OSBA Annual Board Conference – **November 7-9, 2024**, Portland Marriott Downtown Waterfront
- Next Regular Session Board Meeting (5:30pm) – **Wednesday, December 4, 2024**

Superintendent Shay Mikalson reminded board members that the OSBA elections and resolutions will be on next months agenda as well as an update on the Marie Glenn award. He asked CFO Brad Henry if the audit would be ready for the December meeting – Brad said it will not be ready in time for the next meeting, but probably more towards the end of December.

MEETING CLOSURE/ADJOURNED

With no further business Board Chair Barbara Ibrahim adjourned the meeting at 5:58pm.

**Draft to Board for approval at next meeting,
Wednesday, December 4, 2024**

Tessa Bailey, Executive Assistant

JCESD Board Chair Barbara Ibrahim

JCESD Superintendent Shay Mikalson

Date

Date